

DELHI METRO RAIL CORPORATION LIMITED

MASS RAPID TRANSPORT SYSTEM – PHASE III

**DESIGN, MANUFACTURE, SUPPLY, TESTING AND COMMISSIONING OF
80 No. BROAD GAUGE CARS COMPATIBLE WITH EXISTING 'RS1' TYPE
TRAINS SUPPLIED BY MRM CONSORTIUM**

TENDER 'RS15'
(VOLUME 3)

**EMPLOYER'S REQUIREMENT – GENERAL
SPECIFICATIONS**



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CHAPTER 1

SCOPE OF THE GENERAL SPECIFICATION

1.1 General

1.1.1 This Specification covers the general aspects of the tender viz., description of the Works, submittal requirements of Design & Drawings, Management Plans, Project Planning and Progress Monitoring, Site Management, Draughting and CAD Standards, and Contractor's obligations for safety and health etc. This General Specification shall be read in conjunction with the General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Technical Specification, and Instructions to Tenderers. The abbreviations used in this General Specifications are given in Appendix 8 to this Specification.

1.1.2 General Description of the Works

The Table 1A below shows approximate route length of those corridors which are relevant to tender RS15. These corridors are on broad gauge. Table 1A shows the type of corridors i.e. at grade, underground or elevated.

Table 1A: Phase III of Delhi MRTS for RS15 Tender (BG)

S N	Corridors	Length (km) (Broad Gauge)		
		Underground (KM)	At Grade/Elevated (KM)	TOTAL (KM)
	NEW CORRIDORS			
(i)	LINE 1: Rithala - Bawana-Narela	0	21.725	21.725
(ii)	LINE1: Dilshad Garden to Ghaziabad Bus Adda	0	9.41	9.41
(iii)	LINE 3: Noida City Centre to Sector 62 Noida	0	6.675	6.675
	EXISTING CORRIDORS			
(i)	LINE 1: Dilshad Garden – Rithala	0	25.09	25.09
(ii)	LINE 2: Huda City Centre – Samaypur Badli	23.70	25.72	49.42
(iii)	LINE 3: Dwarka Sec 21 – Noida City Centre.	3.13	46.71	49.84
(iv)	LINE 4: Yamuna Bank - Vaishali	0	8.74	8.74
TOTAL		26.83	144.07	170.90

The above corridors may be modified to some extent. The contractor shall be advised of such modifications, as applicable.



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Shastri Park Depot on Line 1, Khyber Pass and Sultanpur Depot on Line 2 and Najafgarh and Yamuna Bank Depot on Line 3 and Line 4 are the associated Depots. The delivery priorities for the cars for the different lines may also vary slightly. Contractor shall have to make suitable changes in the delivery plan at the nominated depot at no extra cost to employer.

- 1.1.3 Rolling Stock supply targets for these shall be governed as per the specified key date schedule.
- 1.1.4 The scope work comprises design, manufacture, supply, testing and commissioning of passenger rolling stock comprising of 80 no. Broad Gauge cars as indicated in the appendix 'FT-1' to the 'Form of Tender' (Electrical Multiple Unit). The cars required for the corridors shall be compatible with and suitable for integration with the existing Broad Gauge 'RS1', 'RS6' and 'RS13' type cars of DMRC supplied by Consortium of 'M/s Mitsubishi Corporation, M/s Hyundai Rotem, M/s Mitsubishi Electric and M/s BEML. They shall be of modern design, light weight made of stainless steel, with 3 phase AC drive having V.V.V.F. control, regenerative braking and compatible to work with ATP, ATC, ATO etc. provided by other designated contractors. The cars for underground / Elevated and at Grade Corridors shall operate on 25 KV ac single phase 50 Hz rigid / flexible Overhead Catenary System (OCS) and shall be same for all the corridors. The cars shall be provided with Propulsion and Control Systems supplied by M/s. Mitsubishi Electric Corporation (MELCO), Japan identical to the system provided in existing Rolling Stock of Line #1, 2, 3&4 (supplied under 'RS1', 'RS6' & 'RS13' Contracts). The suppliers of other Major sub-systems are detailed in Employer's Requirements –Technical Specification. The scope of work also includes the integration of 40 trains of existing 4/6 cars to 6/8 cars by integrating the new 'T + M' unit similar to the existing system. The contractor to include the same vendor for the system integration as referred in the APPENDIX TG of ERTS.
- 1.1.5 For the corridors mentioned, the Rolling Stock requirements is mentioned in Table 1B below :

Table 1B: Requirements of Cars

S N	ITEM	No.	No. Of Cars
1	'T+M' car unit suitable for extending existing RS1 type 4/6 car train to 6/8 car train.	40	80
Total			80

- 1.1.6 The 'T+M' car units being procured to convert the existing 4/6 Car Broad Gauge Trains procured under RS1,,RS6 & RS13 contracts to 6/8 cars trains. The cars to be supplied under this tender thus shall be compatible with and suitable for integration with the existing RS1, RS6 & RS13 Broad Gauge type trains of DMRC supplied by MRM consortium and M/s BEML



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(RS6 & RS13 cars).

- 1.1.7 The Tenderer are advised to survey manufacturing facilities already existing in India and make use of the same, if considered useful by them.
- 1.1.8 To facilitate ease in maintenance and easy availability of spares, DMRC is keen in standardisation and expects contractor to make efforts to source maximum number of equipments and materials from India.

DMRC has also identified the items given in Table 1C of Employer's Requirements-General Specifications, which can be indigenized and sourced from India to meet the required performance requirements and quality standards.

Contractor shall choose their partner in India for manufacture of all such items that are listed in Table 1C. Contractor shall arrange granting of unqualified licenses to their chosen Indian partners to manufacture and sell such indigenised items for other than RS15 contract requirements also. DMRC also expects that efforts will be made by the contractor to indigenise items given in Table 1D of Employer's Requirements-General Specifications.

Contractor shall submit comprehensive proposal indicating details of the Indian Partner(s), the place of manufacture in India, work schedule etc. within 06 (six) months of the Commencement date for approval by the Employer. Maintaining quality standards, ensuring performance requirements and timely delivery shall be the sole responsibility of the contractor.

Contractor shall ensure that indigenisation content in the train sets is progressively increased. DMRC expects that for minimum 20 cars (equivalent items for 10 'T+M' units), the items given in Table 1C of Employer's Requirements-General Specifications shall be sourced from India.

In case of any deviation on above, the Employer at his sole discretion on representation by the Contractor giving detailed reasons for not achieving indigenisation as per above may accord approval for waiver subject to that in case of non or partial accomplishment of indigenisation of any item(s) listed in Table 1C (except Consumables) for specified number of cars noted above, the contractor shall supply half (50%) of the equivalent number of shortfall items as spares free of cost(including taxes and duties) to DMRC. For consumables the contractor shall remit cost of equivalent spares to DMRC. An illustrative list of consumables may be referred to GA4 spares in Pricing Document.

DMRC also expects that efforts will be made by the contractor to indigenise items given in Table 1D. The tenderers are also advised to look for indigenisation of those items that are regularly required for the routine maintenance of the sub-systems of Rolling Stock.



Table 1C: Items for Indigenisation

Sl. No.	Description of Items
1	Pantograph including strips
2	Vacuum Circuit Breaker (VCB)
3	Brake Block
4	Converter/Inverter unit
5	Static Inverter (Auxiliary Converter)
6	Electrical Panels/Cab Panels
7	Battery Set with Box
8	Saloon Air-conditioner
9	Luminaries and Lamps
10	All type of Glasses
11	Consumables: Lubricants, Sealants, Oil, Greases etc.
12	Axle taper roller bearing complete with axle box, housing & cover
13	Earth Brush Assembly
14	Gear Drive

Table 1D: Recommended items for further Indigenisation

Sl. No.	Description of Items
1	Floor cover
2	Floor Board
3	Dampers
4	Stainless Steel sections
5	Steel sections
6	Insulation like glass wool etc
7	Brake system
8	Couplers
9	Auxiliary Motors
10	Gangways
11	Bearings
12	Wipers
13	Pneumatic pipes
14	Reservoirs
15	Primary & Secondary springs
16	PCBs used in different equipments
17	Internal Panelling
18	Public Address(PA) / Public Information System(PIS) / CCTV
19	Cab Mask
20	Traction Motors



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21	Application & release valve, relay valve, isolating cock, safety valves & check valves
22	DC-DC converter
23	Saloon door accessories

1.2 Technology Transfer of Complete Train Sets (Deleted)

1.3 Power Supply

- 1.3.1 25 kV ac 50 Hz single phase traction power supply shall consist of Overhead Rigid Catenary system fed throughout the Underground, and conventional Overhead Catenary System (OCS) in the elevated, at-grade section and Depot. The power system shall be suitable for regenerative braking of trains.

1.4 Climatic Conditions

- 1.4.1 The climatic conditions, which need to be taken into account by the Contractor for designing the Rolling Stock and the equipment provided therein, are furnished in Clause-3.10 of the Employer's Requirements - Technical Specification.
- 1.4.2 All underground stations will be fully air-conditioned.
- 1.4.3 Above ground stations will have air-conditioning for certain designated rooms only.
- 1.4.4 While designing and selection of the equipment and components, special care shall be taken for protecting these items against dust. As per the experience of DMRC, high level of IP protection is required in order to ensure equipment reliability under severe dust conditions prevalent in Delhi and the same shall therefore be suitably considered during design.

1.5 Environmental Conditions in Tunnel

- 1.5.1 Tunnel ventilation is achieved primarily by the movement of vehicles inside the tunnel under normal working conditions. The relief of the piston effect generated by the train is achieved by means of draft relief shafts. Tunnel ventilation fans installed at each end of each station will be used to provide supplementary ventilation at times of high temperature, and under congested traffic or emergency conditions. These fans will provide reversible airflow and will intake from, and exhaust to the outside through ventilation shafts. The maximum design temperature inside the tunnel is expected to be 46°C under normal as well as congested conditions.

Under emergency conditions of tunnel fire, the tunnel ventilation system will be used for smoke extraction by operating tunnel fans in push-pull mode. The allowable maximum temperature inside the tunnel during such smoke extraction will be below 60°C.

- 1.5.2 Track-way exhaust systems will be provided to extract a portion of train-generated heat while the train is within the bounds of a station. During normal conditions, under-platform exhaust as well as over-track-way exhaust fans will operate. In addition, control of these fans shall be possible during congested and emergency conditions for the purpose of aiding tunnel



ventilation and providing additional smoke removal capability for the station and tunnel. During emergency fire conditions within a station, the station air handling system will be operated to supplement smoke removal.

- 1.5.3 Tunnel walls may be wet and seepage water will normally be present in the invert. Rolling Stock supplied must therefore be capable of withstanding the effects of seepage and continue to operate in such wet and humid conditions.

1.6 Standards and Codes

- 1.6.1 Rolling Stock equipment and software shall be in accordance with the requirements of the standards and codes specified in the Employer's Requirements - Technical Specification. The Contractor may propose an alternative equivalent international standard during the design stage. The acceptance of the alternative standard will however be subject to review by Engineer. When a Standard or Code is referred to, it shall be assumed that the latest revision is applicable, unless specifically approved by the Engineer.
- 1.6.2 Where no standard is identifiable, the Contractor shall make a proposal, based on the best International practice, which shall be subject to review by the Engineer.
- 1.6.3 During the preliminary design phase, the Contractor shall submit a consolidated list of all the standards that he intends to use for the design, manufacturing and testing and other phases of the contract, for review of the Engineer.
- 1.6.4 Deleted
- 1.6.5 Deleted

1.7 Units

- 1.7.1 All drawings and design calculations submitted with the tender, or in accordance with the requirements of the Contract, shall use SI units.

1.8 Warranty (Defect Liability)

- 1.8.1 Warranty (Defect Liability) period shall start from taking over of each train set/ 'T+M' unit up to **18 months**.
- 1.8.2 The Contractor shall be responsible for any defect or failure attributable to defective design, material or workmanship during the Warranty period.
- 1.8.3 The warranty period of spares or any other item / equipment delivered shall be:
- Either 24 months from the date of acceptance or
 - Up to expiry of the defect liability period of last train set/'T+M' unit (clause 1.8.1), whichever is later.
- 1.8.4 The repair and or replacement of failed components and equipment and installation of repaired/replaced components/equipment shall be undertaken by the Contractor free of charge at Site. The Contractor shall bear custom duty, freight charges and all other expenses



involved in collection of defective components and equipment from the Site, and transportation to the manufacturer's works in India or abroad and its return to Site after repairs. Further, should any design modification be required to any component or equipment as a consequence of failure analysis, the minimum period of warranty i.e 18 months shall recommence from the date when the modified part is commissioned into service and modification shall be carried out free of charge. In all such cases, warranty will be applicable on complete sub - assembly; even when only component has been modified/replaced/repared due to design change.

- 1.8.5 All replacement and repairs under the warranty shall be carried out by the Contractor promptly and to the complete satisfaction of the Engineer on notification of the defect by the Employer so that no car is unfit for revenue service for more than 48 hours, which shall exclude time taken for withdrawal/induction of trains from/to revenue services and preparation time (placement of train in workshop, inspection bay etc) for making the defects good. In case any train remains out of revenue operation beyond duration specified above due to reasons attributable to contractor or the failure repeats within a week time, Employer may at his sole discretion impose a penalty on the contractor, commensurate with the revenue and opportunity loss to the employer. Decision of Employer shall be final and binding.
- 1.8.6 For each case of deboarding of commuters on account of reasons attributable to the contractor, Employer may at his sole discretion impose a penalty of Rs 200,000 (two hundred thousand). Decision of Employer shall be final and binding.

1.9 Optional Items

Employer at his sole discretion will have the option to include/delete supply of unit exchange spares and mandatory spares as detailed in Chapter '8'.



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CHAPTER 2

MANAGEMENT PLANS

2.1 General

2.1.1 In order to ensure satisfactory execution of the Contract, completion of works within specified targets, and quality in design, manufacturing and execution of work, a series of Management Plans shall be developed. The following Plans, unless otherwise waived off by Engineer, shall be developed and submitted by the Contractor for Engineer's review:

- (i) Project Management Plan
- (ii) Interface Management Plan and Interface Documents - as approved by DMRC for Contract 'RS1' (as applicable) along with any updation/changes as may be required to be followed.
- (iii) Work Plan (Work Programme and Design Submission Programme)
- (iv) Quality Assurance Plan.
- (v) Quality Plan.
- (vi) System Safety Assurance Plan
- (vii) Reliability, Availability and Maintainability Assurance Plan
- (viii) Site Safety Plan
- (ix) Software Quality Assurance Plan.
- (x) Environmental Plan-as approved.
- (xi) Inspection, Test and Commissioning Plan

2.1.2 The plans and documents shall be co-ordinated with each other and shall collectively define, describe and encompass the Contractor's proposed methods, procedures, processes, organisation, sequencing of activities to meet the requirements of the Technical Specification in respect of the subjects listed.

2.1.3 The respective Plans shall be submitted as per the submission schedule furnished in table 2A.

Table 2A: Submission of Plans

S.N.	Plan	To be submitted within
1	Project Management Plan	15 days of Commencement Date
2	Interface Management Plan and Interface Documents	30 days of notification from the Engineer of the identity of each Designated Contractor
3	Work Plan : (Work Programme and Design	30 days of Commencement Date



	Submission Programme)	
4	Quality Assurance Plan	30 days of Commencement Date
5	Quality Plan	60 days of Commencement Date
6	System Safety Assurance Plan	30 days of Commencement Date
7	Reliability, Availability and Maintainability Assurance Plan.	90 days of Commencement Date
8	Site Safety Plan	120 days of Commencement Date
9	Software Quality Assurance Plan	75 days of Commencement Date
10	Environmental Plan	60 days of Commencement Date
11	Inspection, Test and Commissioning Plan	120 days of Commencement Date

2.2 Project Management Plan

- 2.2.1 The Project Management Plan shall provide a clear over-view of the Contractor's organisation, the management system and methods to be used for completion of the works. The organisation resources for the design, procurement, manufacture, installation, testing and commissioning, and setting to work, shall be clearly defined.
- 2.2.2 The Tenderer shall submit a Project Management Plan as a part of the Tender, which shall provide the following information.
- A diagram showing the organisational structure for the management of the Contract, with locations, names and position titles of staff and their line and staff relationship. The diagram shall include associate organisations and sub-contractors and show clearly the individuals and lines of responsibility linking the various groups. It shall also identify the persons designated as contacts with the Engineer.
 - The names, qualifications, positions and current resumes of key executive, supervisory and engineering staff to be employed full-time for the works, separately for principals and sub-contractors.
 - A narrative describing the sequence, nature and inter-relationship of the main Contract activities including timing for exchange of information.
 - Procedure for documentation control.
 - The Contractor shall nominate a suitably qualified and experienced English-speaking engineer from his staff to be Project Manager. The proposed Project Manager shall have total experience of minimum 15 years and shall have been the Project Head in at least one Rolling Stock Project in last 10 years. The proposed Project Manager shall be the employee of such Applicant based on whose experience and strength, the tenderer has qualified majority of the requirements for qualification criteria mentioned in Sl.No. 1 and 2 of IFEC: Filter of Applicants-Checklist.



The tenderer shall submit relevant CV of the Project Manager at the time of tendering for the Tenderer / Joint Venture/Consortium shall be furnished in the format provided in "Form of Tender FT-19" of "Form of Tender – Appendix FT-19". This will be a part of technical evaluation.

The nominee shall be subject to acceptance of the Engineer, who shall have the right to demand his replacement at any time after the work commences, should the Engineer consider this to be in the best interest of the Project.

(vi) The Contractor shall also nominate a senior engineer to co-ordinate activities of the design offices and manufacturing works. The engineer shall be responsible to the Project Manager for all works executed outside India and in India for ensuring that effective co-ordination is maintained with the various manufacturing units of the Contractor, Sub-Contractors and Suppliers and that contract delivery schedules are met.

(vii) The Project Manager shall be continuously on site in New Delhi and devote himself full-time to the Project, commencing not later than Thirty (30) calendar days from the date of the Commencement Date and shall continue up to the end of Defects Liability Period.

(viii) To fulfil the Contractor's obligations during the Testing and Commissioning and the Defect Liability Period, the Contractor shall nominate experienced maintenance engineers and organise deployment after obtaining Engineer's approval before undertaking testing and commissioning in depots. Separate maintenance engineer shall be positioned in each depot and they shall be supported by a dedicated team of testing / commissioning and maintenance personnel. The deployed maintenance engineer of the Contractor and supporting maintenance team in each depot shall continue up to the end of Defect Liability Period. They shall be responsible for all works arising in the supplied rolling stock based in the respective depot.

(ix) The work of the maintenance engineers of all the depots shall be coordinated by Contractor's Chief Maintenance Engineer who shall be nominated at least 90 days before, and shall be positioned (after obtaining approval of the Engineer) at least 30 days before the start of testing and commissioning of the prototype train-set.

(x) The Chief Maintenance Engineer and maintenance engineers shall coordinate with the Engineer's nominated representative in each depot and provide guidance as may be required to carry out the scheduled and un-scheduled maintenance activities from time to time. The work shall include, but not limited to, finalisation of detailed maintenance plans covering maintenance work instructions, requirements and specifications of tools, plants and test benches, test check sheets, etc.

(xi) Suitable replacement after obtaining approval of Engineer shall be provided by the Contractor in case of absence of the Chief Maintenance Engineer and maintenance engineers from the site for a continuous period exceeding 15 calendar days, for whatever reason. In case of cumulative absence of the Chief Maintenance Engineer and /or maintenance engineers for 30 days in a calendar year, the Engineer may at his sole discretion recover a reasonable



amount from the due payments to the Contractor.

(xii) Timely deployment of the Chief Maintenance Engineer and maintenance engineers shall be a prerequisite for accomplishing the relevant key dates of testing and commissioning of the first train sets in the respective depots.

2.2.3 The Contractor will submit a Project Management Plan within the specified schedule. The Engineer will review the Contractor's Project Management Plan and shall have the right to require the Contractor to make amendments as deemed necessary by the Engineer. The Contractor shall submit a detailed revised plan within 10 days of the review of the Engineer.

2.2.4 The Contractor is required to maintain maintenance staff at not more than one DMRC depot in each line to maximum two numbers DMRC depots before arrival of first 'T+M' unit / train at any time during currency of Contract.

2.3 Interface Management Plan

2.3.1 The 'T+M' units procured under this tender 'RS15' shall operate on the different corridors of DMRC phase-I, Phase-II and Phase-III networks i.e. Line 1, 2, 3 and 4 as detailed in ERGS chapter 1. The Contractor shall interface and liaise with Designated and other Contractors in accordance with the requirements of Chapter 3 of the Employer's Requirement's General Specification.

2.3.2 The Contractor shall develop and submit to the Engineer within the specified schedule, an Interface Management Plan, which is mutually acceptable to both the Contractors and the Designated Contractors. The Contractor shall appoint an experienced Engineer as Interface Manager after approval of the Engineer. The Interface Manager shall be positioned at Delhi site starting from not later than three months from commencement date and atleast till commissioning of all trains and satisfactory resolution of all interface issues. Non mobilization of the IM within the stipulated three months would attract penalty (to be solely finalized by the Engineer) for delay of each month or part thereof. The CV of the proposed IM shall be submitted to the Engineer for approval not later than the one (01) months from the commencement date. The proposed IM should have minimum five (05) years of metro Rolling sStock project experience and should have worked on metro Rolling Stock project as a member of interface design and testing team involving design, supply & commissioning of trains.

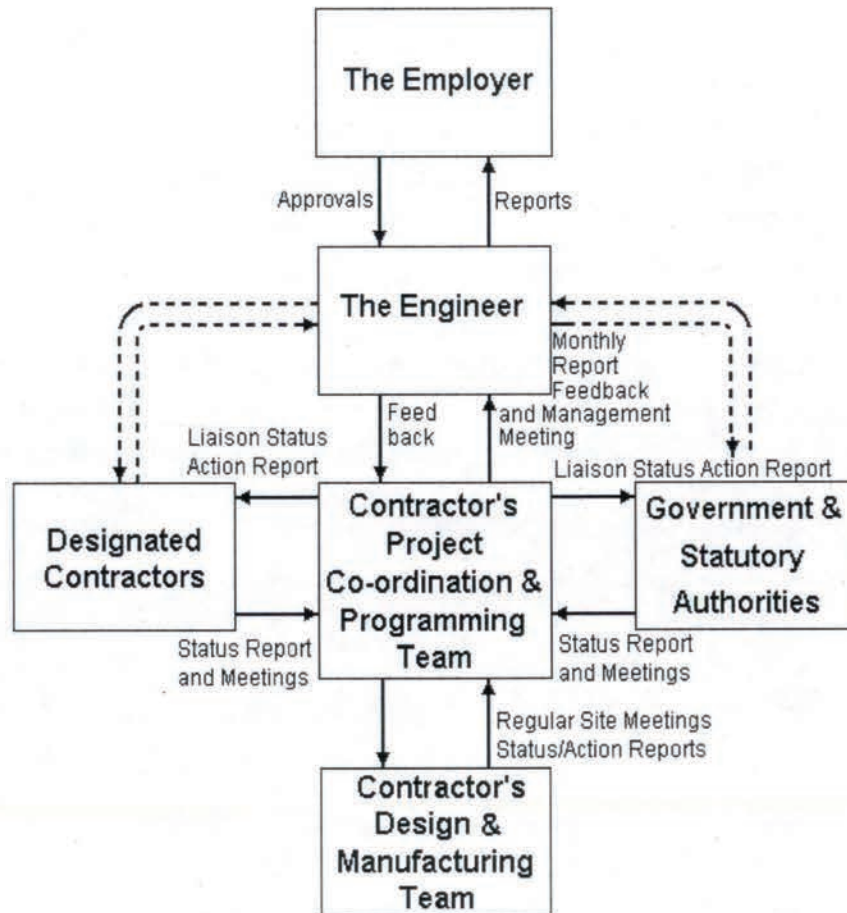
The Interface Management Plan shall:

- (i) identify the sub-systems as well as the civil works and facilities with interfacing requirements;
- (ii) define the authority and responsibility of the Contractor's and Designated Contractors' (and any relevant sub-contractors') staff involved in interface management and development;
- (iii) identify the information to be exchanged, precise division of responsibility between the Contractor and Designated Contractors and integrated tests to be performed at each



phase of the Contractor's and Designated Contractors' works.

- (iv) address the works programme of the Contract to meet the key dates of each Contractor and highlight any programme risks requiring management's attention
- (v) after the review of Interface Management Plan with no objections by Engineer, the Contractor shall execute the works in accordance with the Plan.



ORGANISATION CHART (Proposed Interfacing)

2.4 Work Plan (Works Programme And Design Submission Programme).

2.4.1 The Tenderer shall submit a Work Plan as a part of the tender which shall contain the following :

- (i) proposed Works Programme.
- (ii) proposed Design Submission Programme (unless specifically waived off by the Employer)

2.4.2 The Tenderer's proposed Works Programme shall indicate how the tenderer intends to organise and carry out the Works and achieve stages and complete the whole of the Works by



the appropriate Key Dates. The Works Programme shall be prepared in terms of weeks from the Date of Commencement of Works.

- 2.4.3 The Tenderer's Design Submission Programme shall cover the Design phase and include a schedule identifying, describing, cross-referencing and explaining the Design Packages and submissions, which he intends to submit.
- 2.4.4 The Design Submission Programme should take due account of the design co-ordination interface periods with other Designated Contractors and be consistent with the Works Programme.
- 2.4.5 The Works Programme and Design Submission Programme shall include details as stipulated in Chapter 4 and 5 of this Employer's Requirements – General Specification, for review by the Engineer.

2.5 Quality Assurance Plan

- 2.5.1 The Tenderer shall submit an Outline Quality plan, illustrating the intended means of compliance with Chapter 2 of the Employer's Requirements - Technical Specification, and setting out in summary form an adequate basis for the development of the more detailed document. The outline Quality Plan shall contain sufficient information to demonstrate clearly the proposed method of achieving the Tenderer's quality objectives with regard to the requirements of the Contract.
- 2.5.2 The Plan shall be based on acceptable international standards. The Quality Assurance Plan shall embrace all activities of contractors, sub-contractors of any tiers including its suppliers and design consultants, if any. The Quality Assurance Plan shall indicate the approach and structure that the detailed plan will take and shall include the following:
- (i) a summary of the Project requirements including all proposed quality activities;
 - (ii) all quality assurance and quality control procedures proposed by the Contractor for his use in the execution of the Works;
 - (iii) a list of all the Codes of Practice, Standards and Specifications that the Contractor proposes to apply to his work;
 - (iv) the Contractor's proposals for internal and sub-contractor quality assurance audits;
 - (v) a statement detailing the records that the Contractor proposes to keep, the time during which they will be prepared and the subsequent period and manner in which they will be stored;
 - (vi) inspection and test plans for every activity requiring inspection. The plans shall identify the level of inspection required, Quality Control Points and Quality Hold Points.
 - (vii) procedure for maintenance of records of inspection/tests.
- 2.5.3 The Quality Assurance System shall be applied without prejudice to, or without in any way limiting, any Quality Assurance System that the Contractor already maintains.



2.6 Quality Plan

2.6.1 The Contractor shall provide the Engineer with a detailed Quality Plan taking into account any directions or requirements from the Engineer on the Quality Assurance Plan. The detailed plan shall be updated as necessary from time to time to incorporate, to the Engineer's satisfaction, all changes to the Contractor's procedures. The Quality Plan shall comprise :

- (i) A Management Quality Plan for control of management related activities;
- (ii) A Design Quality Plan for control of design related activities; and
- (iii) A Manufacturing (including Inspection and Testing) Quality Plan for the control of related activities.
- (iv) Testing and Commissioning (including Integrated Testing and Commissioning) Quality Plan.

2.6.2 Quality Organisation

The Contractor shall submit a detailed organisation chart identifying the responsibilities, authority and inter-relation of all personnel who manage, perform and verify work involving quality in respect of all Quality Plans. The organisation chart shall be specific to this Contract. The chart shall identify the Quality Management Representative who shall act as the Quality Co-ordinator for the Contractor in all dealings with the Engineer.

2.6.3 Quality Audit

The Contractor shall audit all the activities in each Quality Plan at quarterly intervals or at other such intervals as the Engineer may require, to ensure continuing suitability and effectiveness of the quality management system. The Contractor shall make available upon request any document, which relates to his recent internal audits.

The Engineer may require compliance audits of the Contractor's quality system to be conducted. Not less than two weeks notice will be given by the Engineer. During audits, the Contractor shall provide suitably qualified staff to accompany the auditor.

2.6.4 Responsibility of quality control during manufacture, testing & commissioning, DLP shall solely rest with the member of consortium based on which the consortium/JV got qualified.

2.7 System Safety Assurance Plan

2.7.1 The Tenderer shall submit, as part of its Tender, an Outline Safety Plan, which shall contain sufficient information to demonstrate clearly the Tenderer's proposals for achieving effective and efficient safety procedures in the design, manufacture, testing and commissioning of the Rolling Stock. The Outline Safety Plan should include an outline of the safety procedures and regulations to be developed and the mechanisms by which they will be implemented for



ensuring safety including Hazard Analysis, Fire control, EMC/EMI control, RAM (Reliability, Availability and Maintainability) requirements, site safety, transportation of rolling stock etc.

- 2.7.2 The Outline Safety Plan shall be headed with a formal statement of policy in relation to safety and shall be sufficiently informative to define the Tenderer's Safety Plan and set out in summary an adequate basis for the development of the site safety and safety in transport.
- 2.7.3 The Contractor shall submit for review by the Engineer, a System Safety Assurance Plan in accordance with the requirements of Chapter 2 of the Employer's Requirements - Technical Specification. The Plan shall include Hazard Analysis Plan, Fire Control Plan and EMC/EMI Control Plan.
- 2.7.4 The Hazard Analysis Plan shall evaluate and ensure that all the hazards are identified and satisfactorily resolved.
- 2.7.5 The Fire Control Plan shall evaluate and ensure *inter alia* that the fire loadings of material proposed to be used, and the fire withstand ratings etc are as per the requirements specified in the Employer's Requirements - Technical Specification and also are compatible with currently accepted international practices.
- 2.7.6 The EMC/EMI Control Plan shall evaluate and ensure that the requirements for electromagnetic compatibility and interference as specified in the Employer's Requirements - Technical Specification for all elements of the system are met.

2.8 Reliability, Availability And Maintainability Assurance Plan

- 2.8.1 The Contractor shall submit for review by the Engineer, a Reliability, Availability and Maintainability Assurance Plan in accordance with the requirements of Chapter 2 of the Employer's Requirements - Technical Specification.
- 2.8.2 The Contractor shall describe procedures required to perform the specific tasks necessary to achieve RAM requirements in the Reliability, Availability and Maintainability Plan.

2.9 Site Safety Plan

- 2.9.1 The Contractor shall also submit Site Safety Plan and a plan for safe transport of rolling stock to the depot as per requirements of Chapters 10 and 11 of this Employers Requirement, General Specification.

2.10 Software Quality Assurance Plan

- 2.10.1 The Contractor shall submit a Software Quality Assurance Plan in accordance with the Employers' Requirements: General Specifications and Technical Specifications.

2.11 Environmental Plan

- 2.11.1 The Tenderer shall submit as part of this Tender an Outline Environmental Plan illustrating the intended means of compliance with the Employer's Environmental Quality Management Manual. Outline Environmental Plan shall also contain sufficient information to demonstrate



clearly the proposed method of achieving the Environmental objectives with particular reference to Noise, Vibration, EMC/EMI etc. to meet the stipulations of Chapter 2 of Employer's Requirements -Technical Specification.

- 2.11.2 The Contractor shall submit the Environmental Plan, in accordance with the requirements of Chapter 2 of the Technical Specification with particular reference to Noise, Vibration, EMC/EMI etc. The Environmental Plan shall include Noise and Vibration Plan and Environmental EMC Control Plan as per details furnished in Chapter 2 of Employer's Requirements -Technical Specification.

2.12 Inspection, Testing And Commissioning Plan

- 2.12.1 The Contractor shall submit an Inspection, Testing and Commissioning Plan in accordance with Chapter 7 of this Employer's Requirements-General Specification and Chapter 15 of 'Employers' Requirements: Technical Specification.



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CHAPTER 3

CO-ORDINATION WITH DESIGNATED AND OTHER CONTRACTORS

3.1 General

- 3.1.1 The 'T+M' units procured under this tender 'RS15' shall operate on the different corridors of DMRC Phase-I, Phase-II and Phase-III networks i.e. Line 1, 2, 3 and 4 as detailed in Chapter 1 of ERGS. The Contractor is responsible for detailed co-ordination of his design and manufacturing activities with those of the System-wide Contractors, Civil Contractors, Consultants and other Contractors whether or not specifically mentioned in the contract, who may be working on or adjacent to the site for the purpose of the Project.

Supplied product should be compatible with the installed systems under Phase-I, Phase-II and Phase-III projects of DMRC. It is expected that the 'RS15' Contractor shall adopt the existing interfaces for Line #1, #2 and #3 and #4 and not seek any modifications to the equipment, sub-system and systems supplied by the existing Phase-I and Phase-II contractors ie. RS1, RS2, Signalling and Train Control Contractor and the Telecommunications Contractor, as applicable. All the costs, including design identification and implementation costs, to adopt the existing interfaces shall be borne by the 'RS' contractor. For example, RS15 shall bear any such costs to make the trains/cars compatible with Signalling and Train Control and the Telecommunications systems, as applicable, or RS2 Stock for coupling during rescue.

- 3.1.2 All of the above parties are referred to as Designated Contractors. A list of some of the main Designated Contractors and some of the identified major interfaces are given in **Appendix 7**. The Contractor shall note that there are other contractors, consultants, agencies etc, which the Employer may engage from time to time, and with whom the Contractor shall have to similarly co-ordinate. Such co-ordination responsibilities of the contractor shall include the following, but not limited to:

- (i) To provide all information reasonably required by the Designated Contractors in a timely and professional manner to allow them to proceed with their Design, Manufacturing, Construction activities, and to meet their milestones and key dates.
- (ii) To ensure that the Contractor's requirements are provided to all other Designated Contractors, in a timely and reasonable manner.
- (iii) To obtain from the Designated Contractors information reasonably required, to enable the Contractor to meet his own design submission dates.
- (iv) To ensure very close co-ordination with Signalling & Communication Contractor, in respect of provision of Signal and Communication equipment in the cars, and finalising the interface between the Rolling Stock and Signalling & Communication equipment.
- (v) Where the execution of the work of the Designated Contractors depends upon the site management or information to be given by the Contractor, the Contractor shall provide to such



Designated Contractors the services, or the correct and accurate information required, to enable them to meet their own programme or construct their own works.

- (vi) To ensure that there is no interference with the works of Designated Contractors.
 - (vii) To attend regular co-ordination meetings convened by the Designated Contractors and the Engineer. The Contractor shall conduct separate meetings with the Designated Contractors as necessary to clarify particular aspects of the Designated requirements of the Works. A record of the decisions taken in each such meeting shall be furnished to the Engineer. The party who convenes the meeting shall prepare minutes recording all matters discussed and agreed at the meeting
 - (viii) To ensure that all correspondence, drawings, meeting minutes, programmes, etc. relating to the Contractor's co-ordination with the Designated Contractors are issued to all concerned parties and four copies issued to the Engineer no later than seven calendar days from the date of such correspondence and meetings.
- 3.1.3 The Contractor shall in carrying out his co-ordination responsibilities raise in good time and provide sufficient information for the Engineer to decide on any disagreement between the Contractor and the Designated Contractors as to the extent of services or information required to pass between them.
- 3.1.4 If such disagreement cannot be resolved by the Contractor despite having made all reasonable efforts, then the decision of the Engineer shall be final and binding on the Contractor.
- 3.1.5 Where a Designated Contract is yet to be awarded, the Contractor shall proceed with the co-ordination activities with the Engineer until such time as the Designated Contractor is available. The Contractor shall provide the Designated Contractor with all information necessary to enable the Designated Contractor to follow-on and proceed with their co-ordination.
- 3.1.6 Any claim of additional costs by the Designated Contractors as a result of the Contractor's failure to keep to specified dates shall be borne by the Contractor. The Contractor shall note that the information exchange is an iterative process requiring the exchange and up dating of information at the earliest opportunity and shall be carried out on a regular and progressive basis in order for the process to be completed for each design stage by the specified dates. Employer shall have full right to impose liquidity damages on the contractor should there be an impact of these delays in achieving the key dates. Decision of Employer shall be final and binding.

3.2 Dedicated Co-Ordination Team

- 3.2.1 The Contractor shall establish a dedicated co-ordination team, led by a Co-ordinator reporting to the Contractor's Project Manager. The primary function of the team is to provide a vital link between the Contractor's design and manufacturing teams and the Designated Contractors. The Contractor shall provide the Engineer with particulars of the Co-ordinator. The Engineer



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shall have the right to require the replacement of the Co-ordinator if in his opinion the Co-ordinator is unable to meet the co-ordination requirements of the Contract. The Contractor's attention is drawn to the need for the Co-ordinator to establish effective dialogues and communication links with the Designated Contractors. The Contractor's co-ordination team shall comprise a mix of personnel with experience in both design and manufacture of rolling stock necessary for effective co-ordination.

- 3.2.2 The Co-ordinator shall assess the progress of co-ordination with Designated Contractors by establishing lines of communications and promoting regular exchange and updating of information so as to maintain the Contractor's programme.
- 3.2.3 The complexity of the project and the importance of ensuring that work is executed within time limitations require detailed programming and monitoring of progress so that early programme adjustments can be made in order to minimise the effects of potential delays.
- 3.2.4 The Co-ordinator in conjunction with the Designated Contractors shall identify necessary provisions in the Works for plant, equipment and facilities of the Designated Contractors. These provisions shall be allowed by the Contractor in his design of the Works.
- 3.2.5 During the course of the contract, information will be obtained in a number of ways, including direct inspection, regular site meetings, the obtaining of progress reports and the use of turn round documents to obtain design and programme data. Turn round documents shall be issued to the Designated Contractors to be returned giving the current positions on their programme.



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CHAPTER 4

PLANNING, PROGRAMME AND PROGRESS MONITORING

4.1 Works Programme Submission Requirements

- 4.1.1 The Works Programme submission requirements are organised into two parts. Part One is a requirement for all Tenderers and shall be submitted as part of their Tender. Part Two describes a series of reports to be submitted by the Contractor during the execution of the Contract.
- 4.1.2 In compiling its Works Programme, and in all subsequent up-dating and reporting, the Contractor shall make provision for the time required for co-ordinating and completing the design, testing, commissioning, and integrated testing of the Works, including *inter alia*, design co-ordination periods, during which the Contractor shall co-ordinate its design with those of Designated Contractors, the review procedures determining and complying with the requirements of Government Departments and all others whose consent, permission, authority or licence is required prior to the execution of any work. The Works Programme shall take full account of the Design Submission Programme.
- 4.1.3 The computerised Critical Path Method (CPM) using the Precedence Diagramming Method (PDM) shall be employed by the Tenderer in preparing their Part One submissions, and the Contractor in his Part Two submissions as well as all other programme submissions required during execution of the Contract.
- 4.1.4 Programming software shall be Primavera Project Planner for Windows Version 2.0b or latest, obtainable from Primavera Systems Inc.
- 4.1.5 Should the Tenderer wish to propose an alternative programming software, he shall demonstrate in his Tender submission the proposed software's capability for direct data exchange with Primavera Project Planner for Windows Version 2.0b or later. Such data exchange compatibility shall include, but not be limited to activity and resource coding. Full electronic data transfer to Primavera is required. The various levels of reporting and coding capabilities shall be at least equivalent to Primavera. Comparable performance between Primavera and the Contractor's proposed system shall be demonstrated. Scheduling Software and relevant instruction manuals, licensed for use in connection with the Contract, shall be provided by the Contractor.
- 4.1.6 Should the Engineer accept the Tenderer's proposed software, he shall upon award of the Contract supply the Authority with an original copy, including manuals and approved training, of the software and any subsequent versions thereof at no extra cost.
- 4.1.7 All terminology, definitions and conventions shall be in accordance with BS 4335 (Glossary of terms used in Project Network Techniques) or the Associated General Contractor's (AGC) manual entitled "The use of CPM in Construction".



4.1.8 All submissions shall be in seven (7) paper copies and shall be in A0, A1, A3 or A4 size, as appropriate except as may otherwise be agreed by the Engineer. In addition, the submissions shall also be made in electronic format in a medium acceptable to the Engineer.

4.1.9 All programme submissions shall, unless otherwise specified, conform to the format and level of detail specified in Appendix 1.

4.2 Part One-Submission By Tenderers

4.2.1 The Tenderer shall clearly demonstrate in his tender submission the following;

(i) The scheduling approach to the design, manufacture, testing and commissioning, integrated tests, and instrumentation tests, oscillation trials and any other required tests for the prototype rake, and service trials and their inter-relationships in the form of technically logical activity networks and also in bar chart format. These shall contain sufficient detail to assure the feasibility of the Tenderer's approach to meeting the contractual obligations. The programme shall be developed as a critical path network.

(ii) The Tenderer's capability to manage the Execution of the Works to meet the specified Key Dates. Details are given in Appendix 3.

(iii) A means to show the dates and periods relating to the Interfaces and Works of Designated Contractors. An Assumption Report accompanying the network should clearly indicate key dates, specific activities of other contracts, if any, which precede the commencement of activities listed in the Tender Submission.

(iv) Show submission for review and review period for all major documentation required by the Contract.

(v) Clearly identify the critical path in the programme and fully described in the accompanying narrative.

4.2.2 The Works Programme in the Tender shall be accompanied by a narrative statement that shall describe Programme activities, assumptions and logic, and highlight the Tenderer's perception of the major constraints and critical areas of concern in the design, organisation, manufacture, supply, testing, commissioning and completion of the Works. This narrative statement shall also indicate which elements of the Works the Tenderer intends to carry out off-shore and/or in India, with details of the proposed locations of where any such work is to be carried out, the facilities available and any third party undertaking the Tenderer may have in this regard. In particular the Tenderer must state the assumptions made in respect of the interfaces with the Employer, Engineer, other contractors and third parties both in detail and time, and any requirements for information on matters, which would affect his works.

4.2.3 Not Used

4.3 Part Two-Submission By Contractor

4.3.1 Work Programme Plan



The Contractor shall prepare a plan, illustrated by sample schedules, charts, tables, etc., detailing his proposals for staff and their responsibilities to support the programming functions, for submission of works programmes for the Execution of the Works, for the design, manufacture, supply, testing and commissioning, in accordance with the key dates for co-ordinating his programmes with those of the System-wide and Civil Contractors, for measuring, monitoring and reporting progress, for revisions to the programmes to ensure completion of the Works within the specified times.

The Contractor shall submit the works programme plan as per the Employer's requirement mentioned in chapter-2 of this GS for review of Engineer. Based on the review, the Contractor shall promptly make all amendments as required by the Engineer for his acceptance of the plan.

4.3.2 Preliminary Programme

- (i) The Contractor shall make a preliminary Works Programme submission in accordance with the principles set out in his accepted plan. Such submissions may make use of the tender submissions, suitably amended, to the requirements of the Engineer. The submission shall be made in accordance with the respective plans as indicated in table 2-A.
- (ii) The Contractor shall note that at the time of submission of his preliminary networks and bar charts, it may be that such Programmes have yet to be co-ordinated with the System-wide and Civil Contractors. These shall not prevent the Contractor from submission of detailed preliminary programmes using approximate dates for work of the System-wide and Civil Contractors (where such dates are not available), which has impact on the Contractor's programmes. Such programmes shall be amended subsequently to take into account the actual schedules of the System-wide and Civil Contractors. It is the Contractor's responsibility to ensure timely co-ordination with the System-wide and Civil Contractors to finalise his preliminary programmes so as not to affect the progress of the Works or those of the System-wide and Civil Contractors.

4.3.3 Baseline Programme

Following the Contractor's preliminary programme, submissions, no later than 90 days from the date of Notice to Proceed, the Contractor shall make re-submissions of these programmes suitably amended to take into account the programmes of the System-wide and Civil Contractors. It is the Contractor's responsibility to ensure timely co-ordination with the System-wide and Civil Contractors to review, revise and finalise his preliminary programmes so as not to affect the progress of the Works and those of the System-wide and Civil Contractors.

The resubmitted programmes when accepted by the Engineer shall form the Baseline Programme against which actual progress of the Works is measured.



As the Works progresses, it may be necessary for the Contractor to update the Baseline Programme but such updating shall only be carried out with the prior approval of the Engineer or when directed by the Employer.

4.3.4 Precedence Diagramming Method Logic Network

The Contractor shall submit Precedence Diagramming Method logic network when requested by the Engineer from time to time to assist him in the analysis of the Contractor's Programmes.

4.3.5 Baseline Schedule Report

(i) The Contractor shall submit a Baseline Schedule Report in accordance with the approved format, which will quantitatively document the Baseline network and bar charts submitted. The activities in the report shall be grouped into the various phases e.g. design, manufacturing, delivery, commissioning etc.

(ii) Also required with the submission of the Baseline Schedule Report is a narrative sufficient to explain the basis of the Contractor's determination of duration and to describe the Contractor's approach to meeting specified key dates. The reasons for the main logic links and outline method statements shall be provided.

(iii) The Baseline Schedule Report and narrative shall be submitted together with the preliminary programme.

(iv) Notwithstanding the above, the Engineer may at any time during the course of the Contract require the Contractor to reproduce the computer-generated Baseline Schedule Report to reflect actual activity dates and generate schedules based upon "what if" statements.

4.3.6 Progress Reports

Progress reports, as detailed in Appendix 2, shall be regularly submitted by the Contractor, on a monthly basis.

4.4 Review Periods For Contractor's Submissions

4.4.1 The Engineer shall review those Contractor's programme submissions which require his acceptance and shall signify his acceptance or otherwise within 30 days. The Contractor shall, when required by the Engineer, re-submit his programmes within 14 days of receipt of the Engineer's comments.

The Engineer will endeavour to review and respond to the Contractor on the adequacy and acceptability of the Contractor's submissions and re-submissions as soon as reasonably possible but the Contractor should always allow for a 30 day review period.

4.4.2 Unless otherwise specified, the Contractor shall allow in his programme a 30-day review period for all submissions to the Engineer.

4.5 Failure to Make Submissions



- 4.5.1 Failure of the Contractor to submit any programme, or any required revisions thereto within the time limits stated shall be sufficient reason for certification that the Contractor is not performing the work required in a timely manner. The Engineer may certify retention of payment under the Milestone-related Schedule of Payments proposed for the Contractor, until his programmes are accepted by the Engineer, and may also cause imposition of Liquidated Damages.

4.6 Programme Revision

- 4.6.1 The Contractor shall revise his programmes whenever necessary, with the consent of, or as required by the Engineer to ensure completion of the Works within the times for completion prescribed in the Contract

4.7 Planning and Programming Staff

- 4.7.1 The Contractor shall employ sufficient number of planning and programming staff competent in the use of the programming software and with a good knowledge of the type of work required to be performed by the Contractor under the Contract.

The Engineer shall have the discretion to require the Contractor to replace his planning and programming staff if the Engineer considers that they do not have the training or skill required for this very specialised nature of work.

4.8 Project Calendar

- 4.8.1 Project Weeks shall commence on a Monday. A day shall be deemed to commence at 0001 hours on the morning of the day in question. Where reference is made to the completion of an activity or Milestone by a particular week, this shall mean by midnight on the Sunday of that week.
- 4.8.2 Requirements for the computation of Key Dates are given in Appendix 3 to the Employer's Requirements
- 4.8.3 A 7-day week calendar shall be adopted for various Work Programme Schedules for scheduling purposes.
- 4.8.4 For Project purposes, the presentation shall be in "Week" units.



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CHAPTER 5

DESIGN SUBMISSION REQUIREMENT

5.1 General

- 5.1.1 The objective of the design submission process is to ensure that the proposed resulting works comply with the specifications, are capable of being produced consistently to exacting quality standards, achieve low life cycle costs and can be operated safely to the satisfaction of the Engineer.
- 5.1.2 The design submissions include Design Calculations, Design Reports and Design Drawings, unless specifically waived off by the Employer. All design submissions shall include a 'clause by clause' compliance status to all applicable contract clauses of ERTS.
- 5.1.3 In the event that a statutory body (e.g. Government of India Ministry of Railways, RDSO, Commissioner of Metro Railway Safety, etc.) requires design information in a particular format, it shall be incumbent upon the Contractor to provide the same, as directed by the Engineer.

5.2 Review of Data

- 5.2.1 As soon as practicable after Contract Award, the Contractor shall review all applicable data, criteria, standards, directives and information provided to him as the basis for design. Any apparent inconsistencies or erroneous information shall be brought to the attention of the Engineer. Such information shall not alleviate the Contractor from his responsibilities under the Contract.

5.3 Format of Deliverables

- 5.3.1 Drawings and CAD data shall comply with the requirements of Appendix 4 of this General Specification: Drawing and CAD Standards. Reports, calculations, specifications, technical data and similar documents shall be provided in A4 format, and one of the copies shall be ring bound to facilitate photocopying. A3 size drawings included in documents shall be folded to A4 size.

5.3.2 Drawing and CAD Data Format

Within 30 days of Notice to Proceed, the Contractor shall have prepared and submitted the drawing and CAD procedures together with sample drawings and corresponding CAD data to demonstrate his understanding and compliance with Appendix 4 of this General Specification : Drawing and CAD Standards.

5.4 Number of Copies

- 5.4.1 The following quantities of drawings and other documents shall be submitted to the Engineer, including preliminary, pre-final, and final design submissions, the final contract document, and all other submissions. These drawings and documents are in addition to those required for the exchange of information between Designated Contractors and other submissions to statutory, governmental and local authorities. The submissions shall be in A0, A1, A3 or A4 size, as



appropriate except as may otherwise be agreed by the Engineer. In addition, the submissions shall also be made in electronic format in a medium acceptable to the Engineer.

A. Hard copies

- i. 3 full-size sets of paper drawings (folded and collated)
- ii. 3 sets of design documents and calculations.
- iii. 2 copies of Design Status Report and Design Statement.
- iv. 3 sets of all other submissions.

B. Soft Copies:

Contractor shall handover and maintain at DMRC office 3 nos. of external hard disks of sufficient storage capacity for Engineer's office as directed by the Engineer, containing all the details and documents specified at para A (i) to (iv) above, including Presentations made by Contractor and other related agencies. The stored information shall be updated on daily basis during working hours by the contractor till issuance of Performance Certificate by the Employer as per contract conditions.

All the above mentioned submissions shall be in editable format (except catalogues and test certificates) as well as well in PDF format.

5.5 Design Submission Programme

5.5.1 The Contractor shall prepare the Design Submission Programme (unless specifically waived off by the Employer) which is to set out fully the Contractor's anticipated programme for the preparation, submission and review of the Design Packages, the Final Design Submission and the Installation and Manufacturing Drawing Submissions and for the Issue of Notices in relation thereto.

5.5.2 The Design Submission Programme shall:

be consistent with and its principal features integrated into the Works Programme, and show all relevant Milestones and Key Dates;

identify dates and subjects by which the Engineer's decisions should be made;

make adequate allowance for periods of time for review by the Engineer and other review bodies;

indicate the Design Interface and Co-ordination periods for each Designated Contractor.

include list of requisite design details for each and every component or equipment of all sub-systems and systems.

Submission of design documentation shall be suitably staggered.

The Contractor shall update the Design Submission Programme suitably if Engineer observes any deviation



5.5.3 For System, sub-system and components the Contractor shall submit documents and drawings describing function description, product description, interface requirement description, RAM requirement description, Life cycle calculations, Type & routine test specifications, list and details of spares, related calculations etc. The Design Submission Programme shall also include listing of various Plans, processes and other submissions.

5.5.4 The Contractor shall submit the Design Submission Programme to the Engineer as indicated in Chapter 2 of this Employer's Requirements - General Specification, and thereafter up-dated versions thereof at intervals of not more than one month throughout the Design Phase.

5.6 Design Process

5.6.1 The Contractor shall deploy Design staff having sufficient experience in Delhi at all times to maintain liaison with the Engineer. The principal requirement of the Design Phase is to undertake the design during this phase in three stages:

- (i) The preparation of the Preliminary Design;
- (ii) The preparation of the Pre-final Design; and
- (iii) The preparation of the Final Design.

5.7 Preliminary Design

5.7.1 The purposes of the Preliminary Design submission are as follows:

- (i) State the design criteria;
- (ii) Design the overall system, and propose the system configuration;
- (iii) Identify the functions of each system, sub-system, equipment or other element within the overall design, and specify the relationships and interfaces between elements of the system;
- (iv) Identify the functions of each system, sub-system, equipment or other element within the overall design, and identify the relationships and interfaces between elements of the Contractor's system and those of other Designated Contractors; and
- (v) Verify the tender designs and calculations. In case of simulations, the inputs, relevant formulae, principles, assumptions, algorithm and logic followed shall be submitted with a sample calculation for each case. It shall be obligatory on the Contractor to submit any further details as required by the Engineer to approve the results. Any spreadsheet if submitted shall be supported with the linked formulae and calculations.
- (vi) Incorporate the engineer's suggestions and changes based on the Technical Specification and/or operational requirements.

5.8 Pre-Final Design

5.8.1 In the Pre-final Design stage the conceptual designs (including interfaces with those of Designated Contractors of the Employer, and of the Contractor's vendors) are required to be



fully developed. In this stage, each element of the system will be considered and preliminary specifications with supporting calculations developed. Preliminary electrical and control schematics shall be developed to illustrate how various operational and functional requirements are achieved. Software design and development shall also be carried out at this stage.

- 5.8.2 Manufacturing units will be allowed to commence production only after receiving 'no objection' advice from the Engineer. This submission shall include sufficient detail from prospective suppliers to demonstrate that they have adequate understanding of the requirements. It will include either evidence of or proposals for design verification. Interfaces with other Designated Contractors shall be finalised by this stage.

5.9 Final Design

- 5.9.1 The purpose of the Final Design submission is to agree with the Engineer that the equipment is satisfactory, compliant with the specification, fit for purpose and safe. The Final Design shall be the level of design developed to the stage where all manufacturing drawings (including those received from Designated Contractors of the Employer, and vendors of the Contractor) are fully defined and specified and in particular :

- (i) calculations and analyses are complete;
- (ii) all main and other significant elements are delineated;
- (iii) all other work, including studies, investigations and reports are complete

5.10 Design Submission And Review Procedure

- 5.10.1 All design submissions from the Contractor shall be made under a Design Review Certificate Application (DRCA) notice. The following DRCA numbering system shall be used to identify all submissions:

<Contract No.>/<Subject Code>/<Stage Code>/<Sequence No.>/<Revision No.>

- 5.10.2 The contract number shall be limited to no more than four digits and reflect the contract number only e.g. BS03, BD01 etc.
- 5.10.3 The stage code and subject codes should be developed in conjunction with the Engineer to help identify particular types of submissions, e.g., type of service or equipment. A schedule of subject codes for each contract should be submitted to the Engineer for acceptance.
- 5.10.4 The contractor shall ensure that all submissions are correctly numbered in accordance with the schedule. The sequence code shall be a unique sequential number for each submission for each particular subject. Revision numbers shall be used when a re-submission is required, i.e. a DRCA was awarded "Not Accepted". For the initial submission the revision code of DRCA number shall be left blank.
- 5.10.5 Upon receipt of design submissions from the Contractor, a copy of the DRCA will be signed, dated and returned by the Engineer.



- 5.10.6 The Engineer shall issue Design Certificate Consent (DCC) Sheet properly dated and numbered to Contractor for each of the DRCA. The DCC will carry status as Notices of "No Objection", "Notices of No Objection, subject to...." and decisions made by the Engineer in response to a Design Review Certificate Application made by the Contractor shall be transmitted to the Contractor on a Design Certificate Consent (DCC) Sheet properly dated and numbered. The consent sheet number shall be the same as the Design Review Certificate Application number except that the letters "DRCA" are replaced by "DCC".
- 5.10.7 When significant comments are noted by the Engineer on the design submission, the "DRCA" shall be returned "Not Accepted", and signed by the Engineer. One copy of the "DRCA" shall be returned to the Contractor together with the comments on why the submission was rejected.
- 5.10.8 When minor comments are noted by the Engineer on the design submission and it is "No Objection, but Subject to Comments" the "DRCA" will have the appropriate decision indicated upon it and be signed by the Engineer. One copy of the DCC, together with comments, will be returned to the Contractor.
- 5.10.9 A submission will be rejected automatically if not signed by the Contractor's Authorised Design Representative.
- 5.10.10 Upon receipt of a decision sheet from the Engineer, the "DCC" will be signed, dated by the Contractor, and returned to the Engineer.

5.11 Engineer's Review

- 5.11.1 The Engineer will complete his review of the submission within 30 calendar days), after which the review comments in writing or on marked up drawings and specifications will be furnished to the Contractor. The Contractor shall then meet with the Engineer to discuss the review comments. Within two weeks of the receipt of the Engineer's comments the Contractor shall submit his proposals for implementation in the next submission. Where the comments are minor, such proposals may be clarified by calculations, part prints, etc. acceptable to the Engineer and included in the Contractor's next submission. Should the Engineer deem the submission to be unacceptable, the Contractor shall revise and re-submit the entire submission within two weeks, unless otherwise agreed with the Engineer.
- 5.11.2 After Engineer's review of the design submissions, the Contractor shall update the documentation incorporating Engineer's observations and also other design requirements. For all subsequent submissions, the Contractor shall demonstrate that all the previous comments by Engineer has been incorporated. The Comments previously issued by Engineer shall also become part of the submission. All re-submissions by the Contractor to the Engineer shall invariably include an item-wise 'Reply sheet' to Engineer's comments on previous submission/minutes of meeting.
- 5.11.3 It is Employer's understanding that the contractor will need to depute a team of its design engineers for interaction with Employer's experts at New Delhi. Employer at his discretion may



also consider deputing a team of engineers (around six) to Contractors design office or at Sub vendor's office for requisite duration with a view to expedite finalization of designs. In such case, Contractor shall provide office facilities and bear full expenditure towards out of pocket allowance, travel expense (as per entitlement), boarding, lodging etc. Such visit(s) as described above shall not be considered as part of inspection activity.

5.12 Final Design Document Delivery

5.12.1 To achieve agreement with the Engineer on the completion of the design and to allow the formal submission of the Final Design, the Contractor shall submit a list of all accepted Design Submissions to the Engineer for review along with self-adhesive stickers signed by the Contractor's Representative (CR). If there is no objection by the Engineer, he shall then sign and return the self-adhesive stickers to the Contractor for affixing to the amended Final Design Drawings (original) prior to their submission under the Final Design Document Delivery.

5.12.2 Based on the Engineer's review of the Final Design Submission, the Contractor shall then re-submit the entire Final Design Submission together with the following documents:

- (i) Joint statements of completed design interface with the Designated Contractors of the Employer;
- (ii) A signed statement confirming that he has incorporated all comments of the Engineer.
- (iii) A Design Certificate duly endorsed, as shown in Appendix 5.

This above jointly will be known as "Final Design Document Delivery"

5.12.3 The soft copy of approved Final Design Submission should be submitted both in PDF and Word/Excel/Auto-Cad duly hyperlinked with index in a hard disk of suitable capacity.

5.13 As-Built Drawings and Documents

5.13.1 As-built drawings are intended to show the works exactly as constructed. These are prepared by amending the manufacturing drawings to take into account changes necessitated by manufacturing methodology. These drawings shall be completed on a regular basis as the works progress, and not left until the completion of the Defect Liability Period.

5.13.2 At least 1 months but not more than 3 months prior to the anticipated date of delivery of the prototype 'T+M' Unit, the Contractor shall compile and submit to the Engineer for recording purposes all those documents and drawings which in the opinion of the Contractor, constitute the complete record of the design and manufacture of the Works.

5.13.3 The updated compilation of the complete record of the design and manufacture of the Works shall be submitted at the end of the Defect Liability Period.

5.13.4 Final As-Built Drawings after approval by Employer before completion of DLP are to be submitted both in Auto-CAD & PDF format duly hyperlinked with index along with 3 sets of hard copies in A3 size papers in a hard disk of suitable capacity.



5.14 Manufacturing Drawings

- 5.14.1 Detailed manufacturing drawings will not normally be required for acceptance but shall be submitted for comment if the Engineer so requires.

5.15 Post Acceptance Changes

- 5.15.1 Changes to accepted drawings, whether they are initiated by the Contractor or the Engineer, shall be submitted through the DRCA system. The same process of submission, review and acceptance as described above shall be adopted. Upon acceptance of the post acceptance change, the Engineer shall issue a DCC to this effect. Submission as a result of a post acceptance change shall use a new DRCA number, i.e. not a previously used one.
- 5.15.2 The Contractor may propose a alternative procedure for implementing post acceptance changes (hardware and software) for review of the Engineer.
- 5.15.3 For requesting any change to the accepted design the Contractor shall submit the relevant design details for review of Engineer. The Contractor shall not implement any change without receiving 'No objection' from the Engineer.
- 5.15.4 At the end of DLP period, Contractor shall submit all the latest approved HECPs / SECPs of train system / sub-system done during DLP period in soft copy (PDF / word / auto-cad) duly hyperlinked with index in a hard disk.



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CHAPTER 6

SOFTWARE MANAGEMENT AND CONTROL

6.1 Prescriptive Framework

- 6.1.1 The Contractor shall, within 30 days of Notice to Proceed, submit a Software Assurance Plan for review by the Engineer unless specifically waived off by the Employer.
- 6.1.2 All software to be developed or modified (re-engineered software) shall follow the standardisation requirements of EN 50128 (Railway Applications: Software of Railway Control and Protection Systems). The contractor shall define within the Software Quality Assurance Plan what techniques and measures are to be applied for software development.
- 6.1.3 The Plan shall require the Contractor to provide all changes, bug fixes, up-dates, modifications, amendments and new versions of the programmes, as required by the Engineer. Engineer may also direct to provide the copy of previous version of software till such time the new version of software is proven.
- 1.8.4 The Contractor shall provide all tools, Laptop computers or any special device to upload / download the software, TIMS data, equipment, manuals and training necessary for the Employer and Engineer to maintain and re-configure all software provided under this Contract. The documentation of software may be supplied after the expiry of the warranty period, under terms and conditions to be mutually agreed at Contract pre-award stage.
- 6.1.5 When a fault is discovered in delivered software, or an error in the associated documentation, the Contractor shall take the necessary steps to rectify such faults and errors at the earliest opportunity. The Contractor shall supply to the Engineer, full details, in writing, as to the nature of the corrective action proposed or taken. These changes shall be documented in the form of Software Engineering Change Proposal (SECP), which shall be got approved from Engineer. The documentation of software may be supplied after the expiry of the warranty period, under terms and conditions to be mutually agreed at Contract pre-award stage. Updated documentation shall be submitted before issuance of Performance Certificate.
- 6.1.6 It will be incumbent upon the Contractor to take responsibility for any changes required to software.

6.2 Software Framework

- 6.2.1 As defined in EN 50128, all software produced or supplied for the Project shall be subject to a defined quality framework. ISO 9000-3 shall be considered appropriate for low criticality software (safety integrity level 0 or 1) whilst the application of a more stringent framework shall be required for higher criticality software (safety integrity level 2 or above). The quality framework requirements for safety integrity level 2 and above are supplementary to the requirements of EN 50128.
- 6.2.2 SIL level of all softwares used in different sub-systems shall be defined and certified.



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6.3 Software Management Control

- 6.3.1 The Contractor shall ensure a full time Software Project Manager and Software Quality Manager are appointed for software development, if software development or modifications are required under the Contract.

6.4 Auditing

- 6.4.1 The Engineer shall carry out an audit of the Software. Further external independent audits may also be arranged at the Engineer's discretion.

6.5 Software Acceptance

- 6.5.1 The Contractor also shall submit an Operational Safety Report (Software) for software acceptance by the Engineer.

The Operational Safety Report (Software) shall include, as a minimum

(i) OSR(S) - Introduction

Shall describe the nature of software sufficiently to ensure that the Engineer is given a comprehensive overview of primary characteristics such as structure, functions, criticality, volume and language.

(ii) OSR(S) - Evidence of Quality Management

Shall provide evidence to demonstrate that the software development has been subject to acceptable quality assurance.

(iii) OSR(S) - Evidence of Safety Management

Shall provide evidence to demonstrate that the software development has been subject to acceptable safety management.

(iv) OSR(S) - Technical Report

Shall describe how software integrity has been achieved.

(v) OSR(S) Operation and Maintenance Report

Shall describe the Software operation and maintenance characteristics.

(vi) OSR(S) - Restrictions for Use

Shall define what restrictions are applied to the use of the software.

6.6 Availability of Complete Documentation And Development Tools

- 6.6.1 With the exception of commercial, "Off The Shelf" Software, the Engineer shall be provided with full access to application software(s) and any other software /hardware tools which may be specifically required for the intended purpose specified in this specification. For commercial software the Contractor shall provide all available documentation for the application and maintenance of that software. In case any commercially available software has been modified for being used in the train, the same shall be supplied to all depots.



Complete documentation along with the software to be supplied by the Contractor shall comprise of Signal flow diagram, flow charts, functional blocks, details of signals, interpretations so as to enable engineer to debug and implement vehicle/train level modifications based on DMRC's experience, operational & maintenance requirements. Full access to the application software shall be provided for this purpose.

It shall be possible for DMRC to modify/change various parameters used in the software. Complete set of parameters along with necessary changes that may be required to be made in the supplied software shall be furnished so that different makes of equipments if need be, can be integrated. It shall also be possible for engineer to connect/interface additional peripheral equipment as required by DMRC with vehicle/train software or TIMS, as the case may be, and implement system integration for the same. Contractor shall demonstrate to entire satisfaction of the Engineer that DMRC will be able to integrate peripheral equipments of makes other than that have been used by contractor in the train. Any hardware tool required for this purpose shall also be supplied.

DMRC engineers shall be fully trained to the entire satisfaction of Engineer and made conversant with the software and other related issues as found necessary during the contract execution. The documentation of software shall be supplied at the time of testing and commissioning of prototype train set and this shall be considered as a pre-requisite for accomplishment of Key Date no. '3'. The final document including all changes that may be done during the currency of the contract shall be supplied after the expiry of the warranty period and this shall be considered as a pre-requisite for issue of Performance Certificate.

6.6.2 After loading, and the satisfactory functioning of the software, the Contractor shall supply two back-up copies of the software, including any new versions adopted. The documentation of software shall be supplied before the expiry of the warranty period. The final documentation of softwares including all changes that may be done during the currency of the contract shall be supplied at the expiry of the warranty period and this shall be considered as a pre-requisite for issue of Performance Certificate. Employer at his discretion may affect suitable changes considered either desirable or essential during the post warranty Period. Employer shall be solely responsible for any such changes that are made without specific written approval of the Contractor

6.6.3 All software(s), irrespective of contractor's own software or of sub-suppliers, shall be compatible with latest version of Windows Operating software and shall also have upward compatibility. In case, the compatibility of installed software(s) with latest version of Windows is not available, the contractor shall replace the installed software(s) that are compatible with latest version of Windows O.S. without downgrading the train performance. Contactor shall commit to support and supply free of cost any special hardware/software required for ensuring



compatibility with new version of Windows for at least a period of 5 years beyond DLP of the last train.

Beyond this period, in case of obsolescence suitable alternatives solutions shall be implemented (at mutually agreed terms and conditions) and full support shall be provided by the contractor so as to ensure that train performance are not affected adversely.

Diagnostic tools to be provided as per the contract shall include all hardware/software required for the purpose of

- (i) Uploading/downloading of all software's used in the train/system/sub-systems,
- (ii) Downloading of faults and any other information required for trouble shooting and diagnostic purpose.
- (iii) Data analysis and Investigation tools for real-time downloads on the nominated server.

6.7 Re-Use of Existing Software

- 6.7.1 Where existing software (defined to module level) is to be re-used without modification, the Contractor shall provide acceptable evidence to the Engineer as to why that software is suitable for use in the proposed application. This evidence may be historical (certified evidence of previous satisfactory use in a similar environment and application), or it may be sought as cross acceptance from another railway authority or statutory body. Software re-use shall not be acceptable, without detailed review, where the proposed application is of the same or lower safety integrity level than the current application.

6.8 Re-Engineered Software

- 6.8.1 Re-engineered software may be used for applications at all safety integrity levels where the proposed application is of the same or lower safety integrity level than the current application. However, this shall be subject to quality assurance testing as defined above.

6.9 Test Software

- 6.9.1 All test software, with the exclusion of built-in test software, shall be produced in accordance with a quality system controlled under the requirements of accepted international standards. Test software shall be developed and documented using structured techniques and shall be designed to be maintainable throughout the duration of the Contract. All test software shall be documented to be supportive of maintenance. Any test software, which is to be delivered to the Employer (for long term testing use), shall be fully documented to allow the Employer to maintain the software for the life of the supported system.

6.10 Software Rights

- 6.10.1 The Contractor shall ensure that the Employer is granted all necessary rights to use Software embodied in the equipment and there are no restrictions attached to the use of any information supplied by the Contractor which might later prevent or hinder the Employer from modifying or adopting or extending the system. The Contractor shall indemnify the Employer against claim of any party, sub-contractor for the unauthorised possession or use of the software supplied.



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CHAPTER 7

INSPECTION, TESTING AND COMMISSIONING

7.1 General

7.1.1 The Contractor shall submit Inspection, Testing and Commissioning Plan for Engineer's review as per schedule furnished in table 2-A. The Inspection, Testing and Commissioning Plan shall be prepared in accordance with the requirements of Chapter 15 of the Employer's Requirements – Technical Specification. This plan shall also include Integrated Testing and Commissioning of Trains in the Section, integration with existing RS1, RS6& RS13 'Broad Gauge' trains of DMRC and Service Trials before introduction in Revenue Service. The Plan shall contain, but not limited to, the following topics:

- (i) the Contractor's methodology for inspection, testing and commissioning;
- (ii) all Inspections and Quality Hold Points;
- (iii) the interdependency and inter-relationship with Designated Contractors and their commissioning programme;
- (iv) the objectives of each test and criteria for successful tests;
- (v) organisation chart and CV of key personnel in the Testing and Commissioning team;
- (vi) documentation for conducting tests and submission of Testing and Commissioning procedures.

7.1.2 The Engineer will then check the plans to see whether, it meets the requirements. The Engineer shall inform the Contractor in writing within a reasonable period after receipt of the above information;

- (i) that the Contractor's proposed methods of inspection, testing and commissioning (including Integrated Testing and Commissioning) have the consent of the Engineer; or
- (ii) in what respects, in the opinion of the Engineer the Contractor's proposed methods etc
- (iii) fail to comply with the Employer's Requirements and/or the Final Design Document;
- (iv) would be detrimental to the Works and/or to the other works comprising the Project;
- (v) do not comply with the other requirements of the Contract; or
- (vi) as to the further documents or information which are required to enable the Engineer to properly assess the proposed methods of inspections, etc.

7.1.3 In the event that the Engineer does not give his consent, the Contractor shall take such steps or make such changes in the said methods or supply such further documents or information as may be necessary to meet the Engineer's requirements and to obtain his consent. The



Contractor shall not change the methods of inspection, testing and commissioning (including Integrated Testing and Commissioning) which have received the Engineer's consent without further review and consent in writing of the Engineer.

- 7.1.4 Notwithstanding the foregoing provisions of this Clause, or that certain of the Contractor's proposed methods of inspection etc. may be the subject of the consent of the Engineer, the Contractor shall not be relieved of any liability or obligation under the Contract.

7.2 Sequence of Tests

- 7.2.1 The sequence of tests shall be:

- (i) Routine and type tests of equipment and sub-systems in accordance with relevant standard and specifications in Contractor/Sub-contractor's factories.
- (ii) Factory and Site Tests of complete cars in accordance with IEC 61133.
- (iii) Testing and Commissioning of cars/trains in Depot in accordance with IEC 61133.
- (iv) Integration Tests in conjunction with all Designated Contractors.
- (v) Instrumentation, and Oscillation Trials on Prototype train set/'T+M' only, if required.
- (vi) Service Trials.



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CHAPTER 8

SUPPLY OF SPARES, SPECIAL TOOLS AND TESTING EQUIPMENT

8.1 General

8.1.1 The Contractor shall supply the following items of spares:

- (i) Unit Exchange Spares
- (ii) Consumable spares for maintenance of all trains during commissioning, service trials and up to completion of Warranty period;
- (iii) Mandatory Spares
- (iv) Recommended spares (Deleted)
- (v) Overhauling Spares (Deleted)
- (vi) Special Tools, Testing and Diagnostic equipments (Deleted)
- (vii) Special Jigs, Fixtures and Gauges (Deleted)

8.1.2 The relevant list of the spares mentioned above shall be submitted in the technical bids after blanking the prices, where applicable. The financial bid shall have the price details.

8.2 Unit Exchange Spares

8.2.1 The contractor shall supply the unit exchange spares for as listed in the Appendix 6 of this Employer's requirements- General specification. The unit exchange spare shall be supplied in the depot nominated by the Engineer. The delivery requirements of different lots are mentioned in the Appendix -6. These shall be delivered as per defined key dates.

8.3 Consumable Spares

8.3.1 The consumable spares shall include lubricants, oils, greases, sealants, brake blocks, filter media, gaskets, lamps, wearable parts like pantograph strips etc. and any other item, **whose declared life is less than one year.**

8.3.2 The consumable spares shall be stored at respective depots of the corridors.

8.3.3 The Tenderer shall provide a recommended list of consumable spares as noted above for maintenance, repairs and overhaul of trains. Any consumable item if required but not included in the above recommended list by the tenderer will be deemed to have been included and shall be supplied as per the provisions of this contract without any extra financial implication to the Employer. Contractor will be required to supply the requisite quantity of spares, as required irrespective of the quantities indicated by the contractor in the recommended list. Employer's decision in determining any particular item(s) as consumable in line with 8.3.1 above will be final and binding. In case any changes are required in the supply of consumables on account of changes at design stage, the contractor shall have to supply the



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required consumables within the quoted cost. No increase/decrease in quoted cost shall be made due to any change in the list of consumables arising due to change/modification of design.

- 8.3.4 Unpriced list of consumable spares shall be furnished in the Technical Package. List of consumable spares shall contain following information as a minimum:

Names, addresses, telephone numbers and other particulars of manufacturers and their local representatives;

Models and part numbers,

Full description of spares including a note whether it is sealed unit or an assembly or sub-assembly which can be broken down into component parts;

Quantity installed in the system;

Expected consumption rates;

Overall dimensions and weight including minimum packing (if any) for shelf space purposes;

Interchangeability or otherwise with similar parts

Normal manufacturing and shipment lead times; and

Shelf life.

Area of usage of consumable items.

- 8.3.5 It shall be the responsibility of the contractor to maintain sufficient stock of consumable spares at respective depots of different lines.
- 8.3.6 Recommended list shall be furnished by the contractor as part of design submission for respective systems and subsystems.
- 8.3.7 Payment for the supply of consumable spares shall be made on consumption basis, as certified by contractor and depot officials.

8.4 Mandatory spares

- 8.4.1 The Contractor shall supply the Mandatory Spares as listed in the **Appendix 6** of this Employer's Requirements - General Specification. The Spares shall be supplied in the Depot nominated by the Engineer. The items and quantity required are mentioned in the list in Appendix 6. The price of these spares shall be quoted at actual.
- 8.4.2 No change in quoted cost of any spare will be allowed even when there is change in design of any equipment/sub-system during execution of the contract.
- 8.4.3 Contractor will furnish complete details during contract execution (detailed design stage) as noted below for the listed spares;

Names, addresses, telephone numbers and other particulars of manufacturers and their local representatives;



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Models and part numbers

Full description of spares including a note whether it is sealed unit or an assembly or sub-assembly, which can be broken down into component parts;

Quantity installed in the system;

Overall dimensions and weight including minimum packing (if any) for shelf space purposes;

Designed and shelf life;

Interchangeability or otherwise with similar parts;

Normal manufacturing and shipment lead times;

Procurement Technical Specification with relevant drawings of all major system equipments

8.5 Recommended spares (Deleted)

8.6 Overhauling Spares (Deleted)

8.7 Special Tools, Testing and Diagnostic equipments: (Deleted)

8.8 Special Jigs, Fixtures and Gauges (Deleted)

8.9.1 Manufacture, Delivery and Warranty

8.9.1 The major spare parts ordered under the Contract shall be manufactured, works tested and inspected in accordance with the relevant quality system, suitably packed and labelled in accordance with Chapter-13 of this Employer's Requirements General Specification "Storage, Packing, Crating and Marking" and delivered by the Contractor to the depot as directed by Engineer. All spares shall be subject to inspection by the Engineer. In the event that any item is known to be going out of production, then the Contractor shall give advance notice to the Engineer.

8.9.2 The warranty period of spares or any other item / equipment delivered shall be:

- (a) either 24 months from the date of acceptance or
- (b) upto expiry of the defect liability period of trains (clause 1.8.1), whichever is later.

8.10 Purchase of Spares from Vendors

8.10.1 The Contractor shall furnish an undertaking that he has no objection whatsoever to and shall not in any way deter or obstruct the Employer, its licensee or its representative from dealing directly with the Contractor's Vendors for the purchase of the spares during the Contract period. The spares purchased shall be subject to inspection by the Engineer.

8.10.2 Contractor shall obtain an undertaking from vendors, OEMs etc. at detailed design submission stage that they will deal directly with Employer for supply of spares, equipments and/or sub-systems.



8.11 Commissioning And DLP Spares

- 8.11.1 The Contractor during shall submit to the Engineer for review a list of minimum spare parts that he intends to make available during the installation, erection, commissioning and defect liability periods.
- 8.11.2 The Contractor shall keep on Site, at his own cost, throughout the installation, erection, commissioning and defect liability periods, stocks of spare parts, as per the list to enable rapid replacement of any item found to be defective or in any way in non-conformance with the Specification.
- 8.11.3 The Contractor shall not be entitled to use any of the Employer's spare parts during the installation, erection and commissioning periods or during the Defects Liability Period.
- 8.11.4 Contractor shall not be permitted to remove any working/healthy equipment / components / sub-systems / systems from any of the train available at any of the depot for any reason whatsoever without specific approval in writing from DMRC's depot incharge / Engineer's authorised representative.
- 8.11.5 Spares as per the agreed list shall be supplied at least three months before receipt of first train. Stocks of such spares as available in Contractor stores will be jointly checked with Engineer every three months. Certificate by Engineer confirming availability of the spares in contractor stores in Depots as per agreed list will be a pre-requisite for release of interim payments of the Contractor. However, this condition will not be applicable for six months before the expected expiry of the DLP period of the last 'T+M' unit / 'DT+M' unit/ 'Train'.

8.12 List of Spares

- 8.12.1 The Contractor shall ensure availability of spare parts for a period of ten year from the last date of taking over of whole of Works. The Tenderer shall furnish an unpriced list of spares for maintenance, overhaul and repair of cars separately (if there are difference in items) for a period of ten years from the date of taking over of the last trains in the Technical Package. The spares shall be in kit form. The Tenderer shall also quote unit prices for the kit of spare at the Depot along with escalation clause in the Financial Package. The Employer at his discretion, during a period of ten years from the date of taking over of the whole works, purchase as many kits of spare parts as required by him, at the rates indicated in this schedule.
- 8.12.2 If during the period of ten years, the Contractor intends to discontinue the manufacture of spare or replacement parts for the Rolling Stock, the Contractor shall immediately give notice to the Employer of such intention. The Employer shall be given the opportunity of ordering at reasonable prices such quantities of such spare or replacement parts as the Employer shall reasonably require in relation to the anticipated life of the Rolling Stock.
- 8.12.3 In the event of Contractor failing to supply the spare parts in accordance with this Clause, he shall in respect of each item of spare, furnish free of cost to the Employer, the drawings, specifications, patterns and other information to enable the Employer to make or have made such spare parts. The Employer shall be entitled to retain the aforesaid drawings etc., for such



time only as is necessary for the exercise by the Employer of his rights under this clause and the drawings, if the Contractor so requires, shall be returned by the Employer to the Contractor in good order and condition (fair wear and tear excepted).

- 8.12.4 Under such circumstances, the Contractor shall also grant to the Employer, without payment of any royalty or charge, full right and liberty to make or have made spare or replacement parts as aforesaid and for such purposes only to use, make and have made copies of all drawings, patterns, specifications and other information supplied by the Contractor to the Employer pursuant to the Contract.
- 8.12.5 The Contractor will so far as it is reasonably able to bind his sub-contractors to conform with the requirements of this Clause and shall, prior to entry into any sub-contracts, provide the Employer with full details of any sub-contractor who will not so conform in which event the Employer may direct the Contractor to seek an alternative sub-contractor.
- 8.12.6 If the Contractor fails to provide spare or replacement parts as described in this Sub-clause and these are available from the Contractor's sub-contractor, the Employer shall have the right to obtain such spare and replacement parts from the sub-contractor or any other supplier and any additional cost incurred by the Employer shall be recoverable from the Contractor.
- 8.12.7 In case the Contractor is unable to supply spares in accordance with Clause above, he shall furnish, free of cost to the Employer, the drawings, specifications, and other technical details, to enable the Employer to manufacture parts, or have them manufactured. Such drawings and technical data shall be provided free of any charge or royalty, on the understanding that the Employer will use such data and drawings, only for the manufacture of parts for his own use.

The foregoing shall hold equally good for the Contractor, any or all of his sub-contractors, and vendors.

In the event that technological progress results in improved versions of spares and replacement parts, the latest version shall have the same plug compatibility, and spatial needs of its predecessor, to avoid modifications being required, to accept the up-graded version of the part.

8.13 Optional Item(s)- Deleted.



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CHAPTER 9

TRAINING (DELETED)



CHAPTER 10

SITE AND SITE MANAGEMENT

10.1 Access to Site

- 10.1.1 The Contractor will be given access to the Site in accordance with Clause 2.2 of the General Conditions of Contract.

10.2 Site Facilities

- 10.2.1 The Contractor can be provided subject to availability, approximately 100 sq mtrs of total built up space at nominated depots for working on the vehicles, for setting up of the contractors' site offices and stores at the prevailing market rates as decided by Employer. The site office shall be handed over to Employer after the completion of the defect liability period.
- 10.2.2 The contractor shall arrange its furnishing, security etc. Charges for the electricity consumption shall be payable by the contractor at the prescribed rates.
- 10.2.3 (Deleted)
- 10.2.4 (Deleted)
- 10.2.5 (Deleted)
- 10.2.6 The Contractor shall also arrange for the constant and hygienic disposal of all effluent, sewage and rubbish from the buildings.
- 10.2.7 All buildings shall be supplied with electricity 240V 50Hz that shall be distributed to each room in accordance with the Regulations. Lighting and electrical power points shall be provided to each room.
- 10.2.8 Fire fighting equipment shall be provided in accordance with the recommendations of the Delhi City Fire Brigade.
- 10.2.9 The Contractor shall provide, erect and maintain appropriate name boards as specified for each of the offices.
- 10.2.10 Traction power at 25kV a.c. will be made available to Contractor free of charge for testing and commissioning. The Contractor shall liaise with Designated Contractors for availing of the power and assuring compliance of all safety procedures. The Employer shall provide his own EMU train drivers for Testing, Commissioning and Service Trials. A test track is installed in each of the depot. It will be available for the testing of first prototype unit. The Contractor will be allowed use of the test track free of charge.
- 10.2.11 The Contractor shall provide his own lifting facilities for unloading of EMU trains and any heavy equipment, at the port of arrival, transshipment point and depot. The Contractor shall however, be allowed to use any necessary Depot facilities free of charge for assembly, commissioning, inspection, repairs to EMU cars and equipment, subject to availability. The



Employer shall, however, not be responsible for adequacy, reliability and safety of the facilities provided to the Contractor.

10.2.12 Reasonably lit access to the areas and to rail sidings will be provided by others. If Lighting are not provided in the specific areas allocated to the Contractor, he should make his own arrangements. The Contractor shall be solely responsible for the security and housekeeping of the area, plant and possessions allocated to him. The Contractor shall provide and maintain all facilities required by him in the area allocated for his exclusive use and all other work required to allow the Contractor to fulfil his obligations under the Contract.

10.2.13 The Contractor shall arrange at his own cost all Site services necessary and appropriate for the assembly, testing and commissioning of trains, which shall include, but not necessarily be limited to:

- (i) Electricity at site area (other than traction and inside the shed);
- (ii) Compressed air other than the depot inspection shed;
- (iii) Communication facilities; and
- (iv) Instrumentation.

10.2.14 The Contractor shall be responsible for making applications or requests to the concerned Authorities for availing of the above facilities. In the event that electricity or water supplies are arranged by another Designated Contractor in the Depot area, the Contractor may avail himself of those supplies from the Designated Contractor, either directly on agreed terms and conditions. The Contractor shall comply with all regulations of the utility companies and Government departments concerned.

10.2.15 The Contractor shall allocate at his Works, and those of his major sub-contractors, adequate office space, furniture and equipment for the use of the Employer's Representative's Inspection Engineers. Such accommodation shall include secure filing for Contractual and other sensitive documents, and secure telephone and facsimile facilities. Such facilities shall apply equally to the overseas and the local building phases of the Works.

10.3 Site Management

10.3.1 The particular use to which the Site is put shall be submitted to the Engineer for review within 120 days of the Date of Notice to Proceed. The Contractor shall:

- (i) confine his use of the areas of the Site to purposes having been reviewed without objection by the Engineer who reserves the right to extend, amend or restrict the uses to which areas of the Site will be put;
- (ii) where required under the Contract, provide and maintain fencing and lighting around and within the areas of the Site when or where necessary for the safety and convenience of the public or others or as directed;
- (iii) refrain from depositing rubbish or causing nuisance or permitting nuisance to be caused



and, except where reviewed without objection by the Engineer, depositing earth on or removing earth from areas of the Site;

(iv) refrain from felling trees, other than those specifically identified in the Contract to be felled, and refrain from depositing earth around the trunks of trees and protect all trees remaining on Site to the satisfaction of the Engineer.

(v) except where otherwise provided, not permit any person to reside on the Site.

unless otherwise stated, pay all rates and charges of any nature whatsoever arising out of his use of the Site and all work areas provided therein under the Contract.

(vii) not use any part of the Site or Works for advertising purposes except with the acceptance of the Engineer.

10.3.2 The Site shall be maintained in a clean and tidy condition. Materials, including those required for Temporary Works, shall be stored in an orderly manner. The Contractor shall, throughout the period of the Contract, provide a central collection point on Site, as reviewed without objection by the Engineer, for collecting all empty cans, drums, packing and other receptacles capable of holding water. The Contractor shall ensure the regular collection and removal of such debris from the Site. After every shift of works, all work areas shall be cleaned and made tidy to the satisfaction of the Engineer.

10.3.3 The Contractor shall ensure that gases, fuels, explosives and other dangerous goods are stored and handled in a safe manner and in accordance with the Statutory Regulations pertaining to their storage and handling. The Contractor shall be responsible for obtaining the requisite licences at his own cost.

10.3.4 The Contractor shall provide all necessary protective clothing, safety equipment, hand tools, ladders, trestles, power supply, and replacement equipment for the staff engaged on Site maintenance.

10.3.5 Because of the multi-disciplinary nature of the Project, several different parties may require access to the same portion of the Site during the construction phase, for the installation, erection and testing of the Works.

10.3.6 To facilitate the organisation and co-ordination of access and occupation requirements, the Contractor shall maintain a close liaison with other Contractors.

10.3.7 As soon as any or all of the Contractor's installations are no longer required for the execution of the Works, the Contractor shall remove those facilities and ensure that the area is left free of debris, excess materials, and obstructions.

10.3.8 Deleted.

10.3.9 Deleted.

10.4 Site Safety

10.4.1 The Engineer will issue to the Contractor with the latest edition of the Employer's Project

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Safety Manual. The Contractor shall, as a minimum, comply with the Safety Manual. However, this shall not relieve the Contractor of any of his statutory duties, obligations or responsibilities under the Contract. The Engineer reserves the right to order the immediate removal and replacement of any item of Contractor's equipment, which is deemed to be in an unsafe condition.

- 10.4.2 The Contractor shall submit, as part of his Safety Plan, a Site Safety Plan, and also designate a member of his staff as Safety Officer.
- 10.4.3 The Contractor shall establish and maintain and staff at all times when personnel are on site, a First Aid Post. Portable First Aid Boxes shall be maintained in a fully equipped state at each site work centre. The Contractor shall ensure that at least one employee on every working shift, is a trained First Aider, capable of administering First Aid competently until the arrival of professional help, in an accident situation.
- 10.4.4 The Contractor shall be fully responsible for the safety of the Works, his personnel, his sub-contractors' personnel, the public, and any persons directly or indirectly associated with the Works, or on or in the vicinity of the depot site. The Contractor shall treat safety measures as high priorities in all his activities throughout the execution of the work.
- 10.4.5 The Contractor shall submit to the Engineer, regular Site Safety Reports, and shall notify immediately the occurrence of an accident involving his staff or that of his sub-Contractors, or to any person within the area of the depot for which the Contractor is responsible.



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CHAPTER 11

TRAFFIC, ROAD & APPURTENANCES

11.1 General

- 11.1.1 The Contractor shall conform to the applicable requirements of the Motor Vehicle Act - 1988. The Contractor shall ensure compliance with the requirements regarding the licensing of drivers and the registration of vehicles. Vehicle size and load limitations shall be in accordance with all statutory requirements.

11.2 Transportation to Site

- 11.2.1 The Contractor shall make all arrangements and assume full responsibility for transportation to the site at nominated depots of the passenger rolling stock, and all plant, equipment, materials and supplies needed for the proper execution of the Works. Procedures for access to and from the Site shall be co-ordinated with the relevant Authorities.
- 11.2.2 A loading / unloading line is constructed at Shastri Park (SP) depot and Khyber Pass (KP) depot where the coaches brought by road can be lifted using road cranes/ loaded on road trailer for further movement on road. Road transportation of coaches from SP depot to other Depots is possible using road trailers. Transportation from Line#2 to Line#3 is also possible through DMRC network. Coaches can be transported to other depots directly by road. The Contractor shall undertake survey of the site and determined the most suitable means for transportation of coaches.
- 11.2.3 The Contractor shall use such routes and rights of entry to the Site as may be decided by the Engineer from time to time. Routes for 'very large' or 'very heavy' loads shall be discussed with the Engineer in advance and all arrangements thereafter shall be submitted to the Engineer. In this context, the definition of the terms "very large" and "very heavy" refer to articles that cannot be transported by normal road vehicles or be handled by readily available methods. Where doubt exists, it shall be the responsibility of the Contractor to notify and discuss the nature of the load in question with the Engineer in accordance with Paragraph 11.2.2.
- 11.2.4 The Contractor shall be responsible for obtaining permission from the Traffic Police and other relevant authorities to move "very large" and "very heavy" loads and for arranging police escorts if required. The Contractor shall ensure that all roads and pavements, etc. leading to and around the Site are kept free from obstructions and shall not cause inconvenience or hindrance to traffic or persons either by its vehicle or its workmen, scaffolding, plant, materials, equipment, etc. All Workmen working on the road shall wear approved reflective safety vests at all times.
- 11.2.5 The Contractor shall repair damage caused to existing roads, footpaths, steps, cables, sewers, drains, etc. and shall reinstate the same at his own expense to the satisfaction of the relevant authorities.



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CHAPTER 12**OPERATION AND MAINTENANCE MANUALS****12.1 General**

- 12.1.1 The Contractor shall provide Operation and Maintenance manuals, wherever design changes with respect to existing stock are envisaged, for use by supervisory, operating and technical staff of DMRC, in English. The cost of supply of such operation and maintenance manuals covered under this chapter shall be deemed to be included in quoted lump sum price. No additional cost whatsoever shall be payable to the contractor on this account.
- 12.1.2 Thirty days before the date of commencement of test running of the first 'T+M' Units, the Contractor shall deliver the originals and 3 coloured copies each of the final Operation and Maintenance manuals. These manuals shall have been submitted for proof reading and training purposes prior to delivery. It is accepted that further amendments may subsequently be required.
- 12.1.3 Each and every manual shall be divided into indexed sections explaining the subject matter in logical steps. Most manuals shall consist of A4-size printed sheets bound in stiff-cover wear-resistant binders clearly and uniformly marked with the subject matter and reference number. Where alternative sizes are proposed, (e.g. A5/A6 pocket books of schematic wiring diagrams) these shall be for review and acceptance. The binding shall allow for all subsequent changes and additions to be readily effected.
- 12.1.4 Information shall be provided in pictorial form wherever whenever possible and shall include step-by-step instructions and views of the particular equipment including exploded views. Programmable equipment shall be supplied with sufficient flow charts and fully documented programmes to enable faults to be quickly identified and system modification to be undertaken at any time.
- 12.1.5 The Contractor shall provide clarifications and amendments to the Operation and Maintenance manuals as necessary during the execution of contract. Updates shall be provided for the originals and all copies.

12.2 Operation Manuals

- 12.2.1 The Contractor shall provide operation manuals explaining the purpose and operation of the complete system together with its component subsidiary systems and individual item of equipment. The characteristics, ratings and any necessary operating limits of the Equipment and Sub-systems shall be provided.

12.3 Maintenance Manuals

- 12.3.1 The Contractor shall provide maintenance manuals showing details of all the various systems and sub-systems from a maintenance and fault finding standpoint, with particulars of operating parameters, tools for dismantling and testing, methods of assembly and disassembly,



tolerances, repair techniques and all other information necessary to set up a repair and servicing programme.

12.3.2 The Contractor shall provide documentation for all hardware and software for computer systems and other associated electronic equipment to meet the following requirements. Such documents shall include but not be limited to:

- (i) manufacturers' documentation supplied as standard with the equipment;
- (ii) hardware configuration with details of expansion capabilities and options;
- (iii) programme loading instructions, including runtime environment configuration;
- (iv) Deleted.
- (v) flow charts, data flow diagrams and state diagrams as appropriate;
- (vi) description of software modules including purpose, linkage with other modules, error routines and any special considerations;
- (vii) memory maps for both internal and peripheral memory showing description of all programmes, data files, overlay areas, memory available for expansion and the like;
- (viii) loading and operating instructions for diagnostic programmes and specifically developed debugging tools; and
- (ix) programming manuals relevant to operating systems, languages, development tools, etc.

12.3.3 The documentation of software may be supplied after the expiry of the warranty period, under terms and conditions to be mutually agreed at Contract pre-award stage. The manual shall also include inspection/overhaul procedure and periodicity of various inspection/overhaul schedules in detail including the tools, special tools/plants, and facilities required. The manual shall be subject to review by the Engineer.

12.3.4 A preliminary maintenance schedule specifying the frequency of inspections and the scope of work during such inspections, including facilities, manpower and down-time required shall be included within the Tender.

12.3.5 The maintenance manual shall also include an illustrated parts catalogue of all equipment & components supplied and shall contain sufficient information to identify and requisition the appropriate part by maintenance staff. The catalogue shall comprise 3 sub-sections.

The first sub-section shall be an alphanumeric parts list, which shall include the following information:

- (i) Part number
- (ii) Description
- (iii) Name of manufacturer
- (iv) Quantity and Unit



- (v) Part number of next higher assembly (usually a line replaceable unit).
- (vi) Cross-reference to figure number.
- (vii) Category : e.g. consumable, line replaceable unit, repairable.
- (viii) Life-expected life, Mean time between failure or mean distance between failure where available.
- (ix) General or specific purpose
- (x) Purchase and technical specification

The second sub-section is a series of illustrations to indicate the location of each replaceable item, which shall be clear and progressive with exploded views to enable parts to be identified easily by cross-reference with the alpha-numeric list.

And the third sub-section, an indicative price list which shall list in alpha-numeric sequence the part number with the price, lead time and vendor.

12.4 Electronic Manuals

- 12.4.1 The Contractor shall provide manuals in electronic format. This is in addition to the submission of manuals in hard-copies.
- 12.4.2 The format of the electronic copies shall be proven in at least two other applications and shall allow for links between parts catalogue and maintenance instructions.
- 12.4.3 The contractor shall develop a complete Database Management System (DBMS) consisting of a publishing engine and a browser engine. The Design Data including As-Built drawings and Final Design documents, Spare Parts Catalogue, the Maintenance Schedule, the Maintenance Instructions Manuals, Engineering Changes details etc. shall be the main modules of DBMS and shall allow for links between different modules. The DBMS and Language used shall be subject to Engineer's review and approval. The contractor shall handover the complete package of DBMS for use by DMRC after Defect Liability Period (DLP). Till expiry of DLP, DBMS will be provided as an internet access web service to DMRC and the Contractor shall ensure sufficient training of DMRC personnel in the DBMS during this period.



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CHAPTER 13

STORAGE, PACKING, CRATING AND MARKING

13.1 General

13.1.1 The Contractor shall be fully responsible for the provision and maintenance of acceptable storage facilities for the Plant and any materials or equipment he intends to use for the carrying out of the Works.

13.1.2 The Contractor shall prepare, protect and store in a manner to be accepted by the Engineer, all equipment and materials so as to safeguard them against loss or damage from repeated handling, from climatic influences and from all other hazards arising during shipment or storage on or off the Site. Secure and covered storage shall be provided for all equipment and materials other than those accepted by the Engineer as suitable for open storage.

13.1.3 The Contractor shall provide all packing, crating and markings. In so doing he shall comply with the following requirements:

- (i) All packing procedures shall be subject to acceptance by the Engineer.
- (ii) Spare parts shall be tropicalised in their packing for prolonged storage in accordance with BS 1133 or equivalent and shall be suitably labelled to indicate :
 - Ownership (DMRC)
 - Shelf life.
 - Type of storage.
 - Description of item and relevant part number.
 - Serial number, if applicable.
 - Inspection Certificate number and batch number, that is, the number allocated by the Contractor's Inspector at the time of manufacture or packing.
- (iii) Protection requirements shall include but not be limited to:
 - (a) Electrical and other delicate items or equipment shall be properly protected to the Engineer acceptance.
 - (b) Tube ends, cable ends, cable entry points into equipment and other similar terminations and openings shall be blanked off to prevent ingress of dirt, moisture, vermin or insects and to provide protection against damage.
 - (c) Flanged ends shall be protected by adhesive tape or jointing material covered by a properly secured wooden blank not smaller than the flange itself. Plain tube ends shall be closed off with bungs or plugs or suitable materials firmly fixed in position.
 - (d) Particular care shall be taken to prevent damage to or corrosion of shafts and



journals where they rest on timber or other supports, which may contain moisture. At such points, wrappings impregnated with anti-rusting composition shall be used. Wrapping shall be of sufficient strength to resist chafing under the pressures and movements likely to occur in transit.

- (e) Spare ball and roller bearings and similarly protected items shall not be removed from the manufacturer's wrappings or packing.
- (iv) Each case, crate or package shall be legibly and indelibly marked in large letters with the name (DMRC), address, Contract Number, "right way up", opening points and other markings as necessary to permit materials and Plant to be readily identified and handled during transit and when received at Site.
- (v) Each case, crate or package shall contain a comprehensive packing list showing the number, mark, size weight and contents together with any relevant drawings. A second copy of the packing list shall be enclosed in a watertight enclosure on the outside of each case.
- (vi) All items heavier than 100 kg shall be marked on the outside of the case to show the gross and net weights, the points for slinging, and where the weight is bearing.
- (vii) Care shall be taken to prevent movement of equipment within cases, crates or packages by the provision of bracings, straps and securing bolts as necessary. Bags of loose items shall be packed in cases and shall be clearly identified by well-secured labels on which the quantity and name of the part and its index or catalogue number have been stamped.

In order to reduce fire risk and prevent obstruction, all empty cases, crates, or packages whether or not returnable shall be removed from the Site as soon as possible. If this requirement is not complied with, after due notice, the Engineer will instruct the Civil Contractor or others to remove them and the Employer will back-charge the Contractor the costs incurred together with handling charges.

- 13.1.4 If sea transportation of trains from manufacturer's works to site at New Delhi is required, seaworthy packing/ treatment of Trains shall be carried out for the safe transportation of trains. It shall apply to sea transportation of spares and other materials also.



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CHAPTER 14

PUBLIC RELATIONS MATTERS AND PROGRESS PHOTOGRAPHS

14.1 General

- 14.1.1 The Contractor shall, in conjunction with the Engineer, liaise with Public Relations Officer, DMRC on all press and public relations matters in connection with the Contract.
- 14.1.2 All press releases, press statements, articles or printed material prepared by the Contractor shall be submitted to DMRC, in consultation with the Engineer prior to publication or release to the news media.
- 14.1.3 All press queries relating to the Contract received by the Contractor must be referred to DMRC for clearance, in consultation with the Engineer. The Contractor is not allowed to be interviewed by the press or divulge any information freely to reporters without first seeking clearance from DMRC.
- 14.1.4 Use of the DMRC logo in the Contractor's publications shall be subject to approval of DMRC.
- 14.1.5 The Contractor shall provide DMRC and the Engineer with schedules relating to night works, traffic diversions, closure of road etc. that may cause inconvenience to the public.
- 14.1.6 The Contractor shall extend to DMRC all the necessary assistance and co-operation with regard to requests for photo-taking, video-taking and visits to the Site by the DMRC official photographer or appointed film-maker, in consultation with the Engineer.
- 14.1.7 The Contractor shall include a section on matter concerning Public Relation in his monthly report to the Engineer.
- 14.1.8 All hoardings and signboards put up by the Contractor shall be maintained in good condition.
- 14.1.9 All public complaints should be thoroughly investigated and acted upon by the Contractor on an urgent basis.
- 14.1.10 The Contractor shall give full support to all functions and events e.g. community talks for residents, Site visits for the media etc. organised by the DMRC during the period of the Contract.

14.2 Progress Photographs

- 14.2.1 After design, manufacturing and testing activities start, the Contractor shall furnish photographs showing the progress of the Works during the month. The actual number of photographs taken and the subjects photographed shall be as directed by the Engineer.
- 14.2.2 Each photograph shall have a forty millimetres by eighty millimetres title block in the lower right-hand corner, which shall show the following information:

DMRC CONTRACT No. :



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CONTRACT NAME :

CONTRACTOR :

PHOTOGRAPH No. :

DATE

DESCRIPTION :

- 14.2.3 Three colour prints of each photograph shall be submitted. Prints shall be standard commercial quality on single-weight glossy paper 200mm by 250mm in size inserted back-to-back in clear plastic envelopes made for the purpose. Diskettes capturing Office software shall be provided together with the colour prints.

